



# Rawcliffe Parish Council

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## **Minutes of the Ordinary Meeting of Rawcliffe Parish Council (RPC) held on Monday 9 August 2021 at 7.00pm Clifton Alliance Cricket Club, Shipton Road, York, YO30 5RF**

### **Present**

Councillor N. Case (Chairman), Councillor S. Waudby (Vice Chairman), Councillor E. Thornton, Councillor D Smalley and Fiona Vicary (Clerk)

No members of the public were present at this meeting.

### **47/2021 Apologies**

#### **a. To note apologies and reasons for absence**

Councillor A. Benjamin, Councillor S. Rawlings, Councillor M. Waudby, Ward Councillor D. Wann

The Chairman informed members that Councillor A. Benjamin has resigned from the Parish Council. Thanks were given for the valuable contribution Councillor Benjamin has made during her time as a Parish Councillor.

There are currently three vacancies on the Parish Council.

### **48/2021 To note any Declarations of Interest**

#### **a. To approve dispensation requests**

No dispensation requests submitted.

#### **b. To note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests**

None declared.

### **49/2021 To receive report from Ward Councillors**

Ward Councillors D. Smalley and S. Waudby provided the following report:

- Ward Councillor S. Waudby has provided three months support to Oliver, a young person undertaking the volunteering section of the Duke of Edinburgh's Bronze Award.
- The Environment Agency are undergoing a Cost Benefit Analysis exercise to consider the best options for the Rawcliffe and Clifton Ings Flood Schemes.
- Community and resident consultations have started for the proposed new Clifton Library.
- Water Lane is being resurfaced on sections between Rawcliffe Drive and Burdyke Avenue, this following on from recent improvements to Eastholme Drive.
- The Local Government Reorganisation result was in favour of keeping the City Of York Council and creating a new Unitary to cover the County Councils footprint.

**50/2021 Public participation**

No members of the public were present.

**51/2021 Minutes**

***It was resolved*** to approve said minutes as a true and accurate record of the meeting of Rawcliffe Parish Council held 5 July 2021. The minutes were signed and dated by the Chairman.

*Ward Councillor S. Waudby took no part in item 52/2021.*

**52/2021 Planning**

**a. To consider planning applications received**

*Rawcliffe Parish Council considered the under-mentioned applications, received from City of York Council and reached the decision shown:*

<b>CYC Reference:</b>	<b>Address/ Description:</b>	<b>Rawcliffe Parish Council decision:</b>
21/01554/FUL	<p>Capricorn His N Hers Salon 32 Eastholme Drive York YO30 5SW</p> <p>Single storey rear extension</p>	<p>C We do not object but wish to make comments or seek safeguards</p> <p><b>Rawcliffe Parish Council has no objections to this planning application.</b></p> <p><b>Rawcliffe Parish Council are concerned that this application may be a precursor for a change to HMO or conversion to flats/apartments on this site.</b></p>
21/01628/FUL	<p>9 Holyrood Drive York YO30 5WB</p> <p>Two storey extension to side and rear with canopy porch to front (revised scheme, resubmission)</p>	<p>B We have no objections</p> <p><b>Rawcliffe Parish Council has no objections to this planning application.</b></p>
21/01633/FUL	<p>7 Wharncliffe Drive York YO30 4WB</p> <p>Two storey side and rear extension and single storey rear extension following demolition of existing conservatory</p>	<p>D We object on planning grounds</p> <p><b>Rawcliffe Parish Council objects to this planning application due to the loss of amenity to neighbours.</b></p> <p><b>The scheme is overbearing and represents an overdevelopment of the site. There is a potential of a negative impact to street scene via the creation of a terracing affect with neighbouring properties.</b></p>

21/01676/FUL	Amelia House Coningham Avenue York YO30 5NH  Alterations to 5no. dormer windows to front elevation and replacement of 8no. ground floor windows with french doors	B We have no objections  <b>Rawcliffe Parish Council has no objections to this planning application.</b>
21/01700/FUL	108 Shipton Road Rawcliffe York YO30 5RN  Two storey side extension and single storey rear extension following demolition of existing detached garage	B We have no objections  <b>Rawcliffe Parish Council has no objections to this planning application.</b>
21/01487/FUL	Land Between 22 And 24 Fylingdale Avenue York  Change of use of disused access road to garden and parking area for 22 and 24 Fylingdale Avenue.	B We have no objections  <b>Rawcliffe Parish Council has no objections to this planning application.</b>
21/01825/FUL	30 Howard Drive York YO30 5XB  Single storey rear extension	B We have no objections  <b>Rawcliffe Parish Council has no objections to this planning application.</b>
21/01810/FUL	35 Southolme Drive York YO30 5RL  Two storey side and front extension, single storey rear extension and porch to front	B We have no objections  <b>Rawcliffe Parish Council has no objections to this planning application.</b>
21/01843/TPO	21 Somerset Close York YO30 5WG  Laterally reduce Lime tree crown by 1-2m to give clearance from dwelling - protected by Tree Preservation Order no. 1982/45.	B We have no objections  <b>Rawcliffe Parish Council has no objections to this planning application.</b>

**ii) CYC Decision notices:****Application at:** York Wheelchair Centre Bluebeck House Bluebeck Drive York YO30 5RA**For:** Certificate of lawfulness for use of Bluebeck House under Use Class E(e)**Application Ref No:** 21/01332/CLU***Certificate of Lawful Existing Use granted***

**Application at:** 7 Vernon Road York YO30 5UY

**For:** Single storey side and rear extension following demolition of existing attached garage

**Application Ref No:** 21/01375/FUL

***Application approved***

**Application at:** 34 Alwyne Drive York YO30 5RS

**For:** First floor side extension, dormer to rear, single storey rear extension and porch extension to front

**Application Ref No:** 21/00321/FUL

***Application approved***

b. To consider any other planning related matters

It was noted that a complaint of causing a nuisance in the area had been received, about a property in the parish.

### **53/2021 Councillor activities**

a. To note reports from outside bodies, councillor activities and training

Councillor N. Case attended a Zoom session with representatives from City of York Council which discussed the plans for the new Clifton library.

It was noted that Councillor M. Waudby had not received any correspondence from the Kyle and Upper Ouse Drainage Board.

b. To consider any action required arising from item above

No action required.

### **54/2021 Assets and facilities**

a. To provide an update on controlling dogs in the parish

The ability to control dogs on public land is managed by Public Spaces Protection Orders which are enforced by City Of York Council. These are outside the powers of the Parish Council.

b. To consider the purchase of a hedge trimmer for Parish Council use

***It was resolved*** to purchase a hedge trimmer.

c. To consider matters related to any parish council asset

It was noted that Bagnalls will repaint all parts of the play area, including the underside of the multi play equipment. Clerk to obtain quotes for groundwork to create a bike storage area outside the play area.

Damage to a parish noticeboard was noted.

It was noted that the Community Environment Officer is now the Guardian of both defibrillators.

d. To consider any action required arising from item above

None.

### **55/2021 Finance**

a. To approve payments

**INVOICES PRESENTED FOR PAYMENT 09/08/2021**

CLERK	SALARY	£	925.49
RRA CARETAKER	WAGES	£	642.36
COMMUNITY ENVIRONMENT OFFICER	WAGES	£	806.41
SMART PENSIONS	EMPLOYER CONTRIBUTIONS AUGUST PAY	£	22.62
SMART PENSIONS	EMPLOYEE CONTRIBUTIONS AUGUST PAY	£	37.69
F.VICARY	HOME OFFICE ALLOWANCE	£	30.00
F.VICARY	ZOOM PAYMENT	£	14.39
F.VICARY	BIN BAGS	£	18.50
F.VICARY	PAPER	£	4.98
F.VICARY	MILEAGE	£	26.10
SLEIGHTHOLM LANDSCAPES	GRASS CUTTING	£	324.00
GLYN MORRELL	INSTALL DEFIBRILATOR	£	175.00
659 CARS LTD	JULY INVOICE	£	11.00
<b>TOTAL</b>		<b>£</b>	<b>3,038.54</b>

**NOTE: ITEMS MARKED IN BLUE - PAID BY BACS TRANSFER**

**NOTE: ITEMS MARKED IN GREEN- PAID BY DIRECT DEBIT**

**NOTE: ITEMS MARKED IN BLACK - PAID BY CHEQUE**

**INCOME**

CLIFTON WITHOUT PARISH COUNCIL	LITTER PICKING JUNE	£	160.00
HMRC	VAT RETURN 1/3/2021 - 30/6/2021	£	162.20
<b>TOTAL</b>		<b>£</b>	<b>322.20</b>

Invoices checked and approved by Councillor S. Waudby. **It was resolved** to settle the above accounts with immediate effect.

**It was resolved** to cancel the Zoom service and associated regular payments.

**b. To note budget situation**

The budget was noted.

**c. To approve Bank Reconciliation Statement to 31 July 2021**

**It was resolved** to approve the Bank Reconciliation Statement to 31 July 2021.

**56/2021 Employment and training****a. To consider any employment related issues**

The quarterly internal financial controls review will be held on 15<sup>th</sup> September at 9:00am. This will be attended by the Clerk, Councillor N. Case and Councillor S. Waudby.

**57/2021 Policing and security matters****a. To consider any policing and security related issues**

The police report was noted.

**58/2021 Correspondence received****a. To note all correspondence received and consider any necessary action.**

Correspondence was noted.

**b. To consider making a response to the Minerals and Waste Joint Plan, prepared by North Yorkshire County Council, City of York Council and North York Moors National Park Authority**

**It was resolved** not to submit a response.

**59/2021 To confirm date and time of next meeting**

The next Ordinary Meeting of Rawcliffe Parish Council to be held on Monday 13 September 2021 commencing at 7:00 pm at Clifton Alliance Cricket Club, Shipton Road, York, YO30 5RF.

**Meeting closed at 8:15pm**