



Rawcliffe Parish Council

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Minutes of the Ordinary Meeting of Rawcliffe Parish Council (RPC) held on Monday 14 December 2020 at 7.00pm which was held remotely via a Zoom meeting.

Present

Councillor N. Case (Chairman), Councillor A. Benjamin, Councillor E. Thornton, Councillor M Waudby, Councillor M. Symes, Councillor S. Rawlings, Ward Councillor D. Smalley, Ward Councillor D. Wann and F. Vicary (Clerk).

280. Apologies

a. To note apologies and reasons for absence
Ward Councillor S. Waudby

281. To note any Declarations of Interest

a. To approve dispensation requests
No dispensation requests submitted.

b. To note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests
None declared.

282. Public participation

No members of the public were present.

283. To receive a report from Ward Councillors

Ward Councillors D. Smalley and D. Wann provided the following report:

- Play area funding is available from City of York Council, see www.york.gov.uk/PlayAreaImprovements
- The ward committee funded work at the layby at Shipton Road has been completed.
- The Ward Councillors will go on a ward walkabout on 15th December with CYC highways officers to look at issues locally.
- The e-scooter pilot project will start consulting on the next phase routes. A representative may be able to attend a future Parish Council meeting.
- City of York Council's transport department will be consulting residents and Parish Councils with respect to renewing the traffic signals at the Hurricane Way/Clifton Moorgate junction. A decision is expected on 18th January 2021. A relevant City of York Council officer may be able to attend the January Parish Council meeting.

Councillor A. Benjamin joined the meeting.

284. Minutes

It was resolved to approve said minutes as a true and accurate record of the meeting of Rawcliffe Parish Council held 12 October 2020. The minutes are to be signed and dated by the Chairman.

Councillor E. Thornton joined the meeting during item 285.

285. Planning**a. To consider planning applications received**

Rawcliffe Parish Council considered the under-mentioned application, received from City of York Council and reached the decision shown:

CYC Reference:	Address/ Description:	Rawcliffe Parish Council decision:
20/02243/FUL	1 Howard Link York YO30 5UU Single storey side and rear extension, raising of roof to create first floor level, dormers to front and rear and rooflights to front.	D We object on planning grounds Rawcliffe Parish Council objects to this planning application as the newly installed fencing on the boundary is higher than 1.2m and is facing the highway. This fencing is not included in the planning application and the Parish Council objects due to the negative impact on the streetscene.
20/02281/FUL	23 Florence Grove York YO30 5UR Single storey side and rear extension	C We do not object but wish to make comments or seek safeguards Rawcliffe Parish Council has no objections to this planning application. Rawcliffe Parish Council would like to bring the known issue of surface water flooding in the area and associated issues to the attention of the Planning Officer.
20/02370/FUL	28 Fylingdale Avenue York YO30 5FW Single storey side extension and reconfiguration and re-roofing of existing rear extension	B We have no objections Rawcliffe Parish Council has no objections to this planning application.
20/02378/FUL	268 Shipton Road Rawcliffe York YO30 5RZ Single storey rear extension, first floor side extension and partial conversion of existing garage into habitable area	B We have no objections Rawcliffe Parish Council has no objections to this planning application.

CYC Reference:	Address/ Description:	Rawcliffe Parish Council decision:
20/02342/FUL	11 Boltby Road York YO30 4UW Variation of condition 2 of permitted application 20/01493/FUL to increase length of side extension by 0.5m towards front elevation	B We have no objections Rawcliffe Parish Council has no objections to this planning application.
20/02401/FUL	118 Shipton Road Rawcliffe York YO30 5RR Two storey side extension following demolition of garage	B We have no objections Rawcliffe Parish Council has no objections to this planning application.
20/02420/FUL	14 Rosecroft Way York YO30 5FN Single storey side and rear extension	B We have no objections Rawcliffe Parish Council has no objections to this planning application.

b. To consider any other planning related matters

CYC Decision notices:

Application at: 48 Manor Park Road York YO30 5UL

For: Single storey side and rear extension and dormer to rear

Application Ref No: 20/01728/FUL

Application approved

Application at: 128 Eastholme Drive York YO30 5TA

For: Single storey rear extension (part retrospective)

Application Ref No: 20/01768/FUL

Application approved

Application at: 136 Shipton Road Rawcliffe York YO30 5RU

For: Single storey side extension (revised scheme)

Application Ref No: 20/01551/FUL

Application approved

Application at: 41 Lindley Wood Grove York YO30 4SR

For: Two storey side extension and single storey rear extension following demolition of existing garage

Application Ref No: 20/01905/FUL

Application approved

286. Councillor Activities

a. To note reports from outside bodies, councillor activities and training

Councillor N. Case and the Community Environment Officer have kindly repaired the play area gate spring.

b. To consider any action required arising from item above

None required.

287. Assets and Facilities

a. To approve and agree to sign the lease and associated documents as joint Trustees for Clifton (Without) and Rawcliffe Allotments Association

It was noted that the term is missing from the lease and should be updated. **It was resolved to** approve and agree to sign all (updated) lease documents. Physical signatures will be arranged after the lease has been updated. **MW DS**

b. To consider and approve new supplier for quarterly play area inspections

It was resolved to approve HAGS as new supplier for quarterly play area inspections.

c. To consider a quote for further hedge works at rec

It was resolved not to proceed with the quote but to wait and see how the hedge grows during the spring. Clearing and removal of rubbish in front of the hedge will be undertaken by the Community Environment Officer and volunteers.

d. To consider the purchase of a second defibrillator for the parish

It was resolved to purchase and install a defibrillator in the old phone box on Shipton Road. If possible, the phone box will be updated with vinyl wrap to indicate the location of the defibrillator. The defibrillator will need to be checked weekly and reports sent to the Yorkshire Ambulance Service.

e. To consider matters related to any other parish council asset

None raised.

288. Finance

a. To approve payments

INVOICES PRESENTED FOR PAYMENT 14/12/2020

CLERK	SALARY	£	914.09
RRA CARETAKER	WAGES	£	743.95
COMMUNITY ENVIRONMENT OFFICER	WAGES	£	914.69
SMART PENSIONS	EMPLOYER CONTRIBUTIONS DECEMBER PAY	£	28.18
SMART PENSIONS	EMPLOYEE CONTRIBUTIONS DECEMBER PAY	£	46.96
SMART PENSIONS	EMPLOYER CONTRIBUTIONS NOVEMBER PAY	£	9.43
SMART PENSIONS	EMPLOYEE CONTRIBUTIONS NOVEMBER PAY	£	15.72
F.VICARY	HOME OFFICE ALLOWANCE	£	30.00
F.VICARY	MILEAGE 28/10 -08/12	£	17.10
F.VICARY	ZOOM PAYMENT	£	14.39
I. NICHOLSON	MILEAGE 27/11	£	38.25
I. NICHOLSON	PARTS TO FIX PLAY AREA FENCE	£	14.03
CPRE	ANNUAL SUBSCRIPTION	£	36.00
659 CARS LTD	NOVEMBER INVOICE	£	1.00
HMRC	PAYE+NI OCT -DEC	£	529.49
TOP CUT TREES	HEDGE CUTTING	£	840.00
SLCC	ANNUAL SUBSCRIPTION	£	166.00
TOTAL		£	4,359.28

NOTE: ITEMS MARKED IN BLUE - PAID BY BACS TRANSFER

NOTE: ITEMS MARKED IN GREEN- PAID BY DIRECT DEBIT

NOTE: ITEMS MARKED IN BLACK - PAID BY CHEQUE

INCOME

CLIFTON WITHOUT PARISH COUNCIL	LITTER PICKING	£	200.00
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TOTAL

£ 200.00

It was resolved to settle the above accounts with immediate effect.

b. To note budget situation

The budget was noted.

c. To approve Bank Reconciliation Statement to 30 November 2020

It was resolved to approve the Bank Reconciliation Statement to 30 November 2020.

d. To consider the RPC budget for 2021/2022

Councillor N. Case outlined the updated proposed budget. Subject to a reduction to the budget item, new website, **it was resolved to** approve the budget for 2021/2022.

It was resolved that the precept demand to City of York Council for 2021/2022, including the Council Tax Support Grant will be £42,000. This represents a reduction from the 2020/2021 precept of £42,840.

289. Employment and training

a. To consider any employment related issues

The Community Environment Officer sent a report noting that the gaps in the perimeter fence at the entrance to the rec are very slippery. The path and hedge from Fylingdales to the park and ride bus stop going towards York are over grown. This will be reported to the appropriate bodies.

b. To note staff annual leave dates.

Staff annual leave dates were noted.

290. Policing and Security Matters

None received.

291. Correspondence Received:

The following correspondence was noted:

- A note of thanks from Clifton Alliance Cricket Club for the grant received from the Parish Council.

292. To consider Parish Council meeting dates for 2021

It was resolved to approve the meeting dates for 2021. The July 2021 meeting will be held on the first Monday of July.

293. To confirm date and time of next meeting

The next Ordinary Meeting of Rawcliffe Parish Council will be held remotely on Monday 11 January 2021 at 7:00pm.

Meeting closed at 8.37 pm