



Rawcliffe Parish Council

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Minutes of the Ordinary Meeting of Rawcliffe Parish Council (RPC) held on Monday 14 September 2020 at 7.00pm which was held remotely via a Zoom meeting.

Present

Councillor N. Case (Chairman), Councillor A. Dawes, Councillor A. Benjamin, Councillor E. Thornton, Councillor S. Rawlings, Councillor M Waudby, Ward Councillor D. Smalley, Ward Councillor S. Waudby and F. Vicary (Clerk).

238/2020. Apologies

a. To note apologies and reasons for absence

Ward Councillor D. Wann

239/2020. To note any Declarations of Interest

a. To approve dispensation requests

No dispensation requests submitted.

b. To note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

Councillor E. Thornton declared an interest in items 247b and 247c.

240/2020. Public participation

No members of the public were present.

241. To receive a report from Ward Councillors

Ward Councillor D. Smalley provided the following report:

- Rubbish and a potentially dangerous wooden structure at Clifton Park Avenue have been reported to the City of York Council.
- An increase in anti-social activity on Clifton Ings due to lockdown has been noted.
- The proposals for new cycle lanes on Shipton Road have not yet been announced.
- Incidents of dog fouling are increasing around Homestead Park. Ward Councillor D. Smalley has additional signs which could be put up to highlight the issues.
- City of York Council has posted information regarding devolution on their website.
- No further updates are available on the outer ring road improvements.

242. Minutes

a. To approve minutes of the Rawcliffe Parish Council meeting held 10 August 2020

It was resolved to approve said minutes as a true and accurate record of the meeting of Rawcliffe Parish Council held 10 August 2020. The minutes are to be signed and dated by the Chairman.

243. Planning

a. To consider planning applications received

Rawcliffe Parish Council considered the under-mentioned application, received from City of York Council and reached the decision shown:

| CYC Reference: | Address/ Description: | Rawcliffe Parish Council decision: |
|-----------------------|--|--|
| 20/01493/FUL | 11 Boltby Road York YO30 4UW Single storey side and rear extension following demolition of conservatory | B We have no objections Rawcliffe Parish Council has no objections to this planning application. |
| 20/01551/FUL | 136 Shipton Road Rawcliffe York YO30 5RU Two storey side extension | B We have no objections Rawcliffe Parish Council has no objections to this planning application. |

b. To consider any other planning related matters

CYC Decision notices:

Application at: 2 Rosecroft Way York YO30 5FN

For: Lateral crown reduction and thin by 10% Horse Chestnut protected by Tree Preservation Order no.173/1991

Application Ref No: 20/01081/TPO

Application approved

Application at: 13 Manor Way York YO30 5UQ

For: Single storey front, side and rear extensions, 1no. rooflight to front and 1no. rooflight to rear

Application Ref No: 20/00954/FUL

Application approved

Application at: 151 Shipton Road Rawcliffe York YO30 5RX

For: Reduce limbs of Horse chestnut protected by Tree Preservation Order no. 173/1991

Application Ref No: 20/01368/TPO

TPO Consent Granted

Application at: 10 Southolme Drive York YO30 5RL

For: Two storey side and single storey rear extensions and canopy extension to front.

Application Ref No: 20/01029/FUL

Application approved

244. Councillor Activities

a. To note reports from outside bodies, councillor activities and training

None received.

b. To consider any action required arising from item above

No action required.

245. Assets and Facilities

a. To provide an update on the play area

Work to replace the flat swing seats and nursery swing seats has been completed. It was reported to the Parish Council that the flat swing seats were set too high. Park Lane Playgrounds added a length of chain to ensure they were within the set guidelines.

b. To consider any further action for the Rawcliffe Land Management Working Party

Meeting to be held.

c. To note any action taken for the Parish Council's website to be compliant with the Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018

No update. Councillor N. Case and Ward Councillor D. Smalley to review before the deadline.

d. To provide an update on the Rec car park rental request

An offer has been made. No further action required.

e. To provide an update on the purchase and placement of extra double waste bins

Councillor E. Thornton and Councillor A. Dawes have reviewed the current bin provision. Ward Councillor D. Smalley confirmed the installed price was £300 for a double bin and £190 for a single bin. Action: Councillors Thornton and Smalley to assess and Ward Councillor D. Smalley to place order with City of York Council, subject to the agreed budget.

f. To provide an update on the blocked Public Right Of Way

No action required. To be reviewed in the new year.

g. To consider matters related to any other parish council asset

It was noted that the school gates have been locked at the top of the park and stride.

246. Finance

a. To approve payments

INVOICES PRESENTED FOR PAYMENT 14/09/2020

| | | | |
|------------------------|--------------------------------------|---|--------|
| CLERK | SALARY | £ | 897.51 |
| RRA CARETAKER | WAGES | £ | 726.90 |
| LITTER PICKER | WAGES | £ | 179.82 |
| SMART PENSIONS | EMPLOYER CONTRIBUTIONS SEPTEMBER PAY | £ | 12.68 |
| SMART PENSIONS | EMPLOYEE CONTRIBUTIONS SEPTEMBER PAY | £ | 21.13 |
| F.VICARY | HOME OFFICE ALLOWANCE | £ | 30.00 |
| F.VICARY | ZOOM PAYMENTS | £ | 14.39 |
| F.VICARY | POSTAGE | £ | 2.06 |
| SLCC | CLERK CONFERENCE | £ | 30.00 |
| PARK LANE PLAYGROUND | PLAY AREA REPAIRS | £ | 36.00 |
| 659 CARS LTD | AUGUST INVOICE | £ | 5.00 |
| HMRC | PAYE+NI JUL -SEP | £ | 714.56 |
| SLEIGHTHOLM LANDSCAPES | GRASS CUTTING | £ | 432.00 |

TOTAL

£ 3,102.05

NOTE: ITEMS MARKED IN BLUE - PAID BY BACS TRANSFER

NOTE: ITEMS MARKED IN GREEN- PAID BY DIRECT DEBIT

NOTE: ITEMS MARKED IN BLACK - PAID BY CHEQUE

INCOME

TOTAL

£ -

It was resolved to settle the above accounts with immediate effect.

b. To note budget situation

The budget was noted.

c. To approve Bank Reconciliation Statement to 31 August 2020

It was resolved to approve the Bank Reconciliation Statement to 31 August 2020.

d. To consider supporting the proposal from Citizens Advice York

It was resolved to support the Citizen's Advice Service for one day per month. This is based on a six month trial with costs being split between Rawcliffe Parish Council and Clifton Without Parish Council. The trial would only start if a face to face service was available.

247. Employment and training

a. To consider and approve the safeguarding policy

Subject to a minor change, ***it was resolved to*** approve the safeguarding policy.

Councillor E. Thornton left the meeting.

b. To consider the recommendations of the Employment Panel with respect to the position of Community Environment Officer

It was resolved to approve the recommendations of the Employment Panel.

c. To approve the appointment of the Community Environment Officer

It was resolved to appoint Mr I. Nicholson as Community Environment Officer. Clerk to organise relevant HMRC and contractual documents.

Councillor E. Thornton re-joined the meeting.

d. To consider any employment related issues

The new National Joint Council for Local Government Services (NJC) pay scales for 2020-2021 were noted. All pay rises are to be backdated to 1 April 2020.

248. Policing and Security Matters

a. To consider any policing and security related issues

The rise in the number of bicycles stolen from gardens was noted.

249. Correspondence Received:

The following correspondence was noted:

- Councillor A. Dawes letter of withdrawal of services to Rawcliffe Parish Council due to an untenable position.

Councillor N. Case and Councillor E. Thornton expressed their sadness at Councillor Dawes decision to leave and thanked him for all his hard work for the Parish Council.

250. To confirm date and time of next meeting

The next Ordinary Meeting of Rawcliffe Parish Council will be held remotely on Monday 12 October 2020 at 7:00pm.

Meeting closed at 8.26 pm