



Rawcliffe Parish Council

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Minutes of the Ordinary Meeting of Rawcliffe Parish Council (RPC) held on Monday 14 June 2021 at 7.00pm Rawcliffe Recreation (Bob Eccles) Pavilion, St. Mark's Grove, Rawcliffe YO30 5TS

Present

Councillor N. Case (Chairman), Councillor S. Waudby (Vice Chairman), Councillor E. Thornton, Councillor S. Rawlings, Councillor M. Waudby, Councillor D Smalley and Fiona Vicary (Clerk)

No members of the public were present at this meeting.

17/2021. Apologies

a. To note apologies and reasons for absence
Councillor A. Benjamin, Ward Councillor D. Wann

18/2021. To note any Declarations of Interest

a. To approve dispensation requests
No dispensation requests submitted.

b. To note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

None declared.

19/2021. To receive report from Ward Councillors

Ward Councillors D. Smalley and S. Waudby provided the following report:

- Ward Councillors S. Waudby and D. Smalley have been on a litter pick with volunteers from Tesco. The Tesco volunteers said that they would be interested in supporting other community work.
- Dog fouling stickers are available for roads in the ward. A number of stickers will be given to the Community Environment Officer to distribute around the parish.
- The Eastholme Drive resurfacing works have been completed.
- The asylum seeker programme is ending at the end of the month. The current asylum seekers will be dispersed to other areas.
- The Area Planning Committee Meeting has been held and has approved the Mitchell Way retrospective HMO application.
- Ward Councillor D. Smalley has visited and recorded all the broken streetlights in the ward. There were 75 broken streetlights/illuminated signs.
- The Shipton Road and Hurricane Way roadworks have been completed.
- York's Local Plan's and associated modifications are undergoing public consultation.

Councillor N. Case raised a question regarding whether the Parish Council has the power to pay for an external company to issue fines for dog littering. This will be discussed at a future meeting.

20/2021. Public participation

No members of the public were present.

21/2021 Minutes

It was resolved to approve said minutes as a true and accurate record of the meeting of Rawcliffe Parish Council held 6 May 2021. The minutes were signed and dated by the Chairman.

22/2021 To appoint parish representatives to outside bodies

a. Rawcliffe Recreation Association (2 representatives)

It was resolved to appoint Councillors S Rawlings and D. Smalley as Parish Council representatives at the Rawcliffe Recreation Association.

b. Clifton Without & Rawcliffe Allotment Association (1 representative)

It was resolved to appoint Councillor M. Waudby to the Rawcliffe Allotment Association.

c. YLCA (2 representatives)

It was resolved to appoint Councillors N. Case and S. Waudby as YLCA representatives.

d. York Bus Forum

It was resolved not to appoint a representative to the York Bus Forum.

23/2021 To appoint members to Employment Panel

It was resolved to appoint Councillor S Waudby to the Employment Panel. The other members of the Employment Panel are Councillor N. Case and Councillor A. Benjamin.

24/2021 To review Standing Orders

The Standing Orders were reviewed.

25/2021 To review Financial Regulations

The Financial Regulations were reviewed.

Ward Councillor S. Waudby took no part in item 26/2021.

26/2021 Planning

a. To consider planning applications received

Rawcliffe Parish Council considered the under-mentioned application, received from City of York Council and reached the decision shown:

CYC Reference:	Address/ Description:	Rawcliffe Parish Council decision:
21/01332/CLU	York Wheelchair Centre Bluebeck House Bluebeck Drive York YO30 5RA Certificate of lawfulness for use of Bluebeck House under Use Class E	B We have no objections Rawcliffe Parish Council has no objections to this planning application.
21/01375/FUL	7 Vernon Road York YO30 5UY Single storey side and rear extension following demolition of existing attached garage	B We have no objections Rawcliffe Parish Council has no objections to this planning application.

ii) CYC Decision notices:**Application at:** 16 Alwyne Grove York YO30 5RT**For:** Two storey side extension and single storey front extension**Application Ref No:** 21/00428/FUL**Application refused****Application at:** 1 South Cottages Shipton Road Rawcliffe York YO30 5RW**For:** Crown thin and reduce 2no. Willow trees protected by Tree Preservation Order no. 173/1991**Application Ref No:** 21/00824/TPO**TPO application approved****Application at:** Grass Verge At Junction With A1237 And Shipton Road Rawcliffe York**For:** Erection of a new 18m telecommunications mast with wraparound cabinet at base and associated ancillary works**Application Ref No:** 21/00952/TCMAS**Telecommunication Mast Notice development approved****Application at:** 37 Mitchell Way York YO30 4SW**For:** Change of use of dwellinghouse (use class C3) to House in Multiple Occupation (use class C4) (retrospective)**Application Ref No:** 20/01662/FUL**Application approved****b. To consider any other planning related matters**

None.

27/2021 Councillor activities**a. To note reports from outside bodies, councillor activities and training**

None.

Councillor S. Rawlings declared an interest in item 27/2021 b and left the room.

b. To consider submitting a response to City of York Council's proposed amendments to the Local Plan

It was resolved not to submit a response.

c. To consider any action required arising from item above

None.

Councillor S. Rawlings re-joined the meeting.

28/2021 Assets and facilities

a. To consider matters related to any parish council asset

The new defibrillator is now in place and working at the old phone box on Shipton Road. There are now two defibrillators in the parish, with the other at the rec at St Mark's Grove.

There are some unresolved insurance issues with the Parish Council potentially using the RRA's mower to cut the grass.

The Parish Council is waiting to hear from City of York Council about the grant for the play area.

b. To consider any action required arising from item above

Clerk to contact Yorkshire Ambulance Service about face to face defibrillator training.

29/2021 Finance

a. To approve payments

INVOICES PRESENTED FOR PAYMENT 14/06/2021

CLERK	SALARY	£	925.49
RRA CARETAKER	WAGES	£	769.35
COMMUNITY ENVIRONMENT OFFICER	WAGES	£	960.29
SMART PENSIONS	EMPLOYER CONTRIBUTIONS JUNE PAY	£	28.18
SMART PENSIONS	EMPLOYEE CONTRIBUTIONS JUNE PAY	£	46.96
F.VICARY	HOME OFFICE ALLOWANCE	£	30.00
F.VICARY	ZOOM PAYMENT	£	14.39
F.VICARY	BIN BAGS	£	18.75
F.VICARY	PRINTER INK	£	20.99
F.VICARY	HAND SANITISER	£	4.35
KRYSTAL HOSTING LTD	EMAIL SERVICE	£	119.99
HMRC	PAYE+NI APR -JUN	£	338.44
659 CARS LTD	MAY INVOICE	£	5.00
SLEIGHTHOLM LANDSCAPES	GRASS CUTTING	£	324.00

TOTAL

£ 3,606.18

NOTE: ITEMS MARKED IN BLUE - PAID BY BACS TRANSFER

NOTE: ITEMS MARKED IN GREEN- PAID BY DIRECT DEBIT

NOTE: ITEMS MARKED IN BLACK - PAID BY CHEQUE

INCOME

CLIFTON WITHOUT PARISH COUNCIL	LITTER PICKING MARCH AND APRIL	£	360.00
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TOTAL

£ 360.00

It was resolved to settle the above accounts with immediate effect.

b. To note budget situation

The budget was noted.

c. To approve Bank Reconciliation Statement to 31 May 2021

It was resolved to approve the Bank Reconciliation Statement to 31 May 2021.

d. To note the findings of the internal controls meeting held 7 May 2021

The internal controls meeting was attended by Councillor N. Case, Councillor S. Waudby and the Clerk. The findings were noted.

e. To agree dates for future internal controls meetings

Clerk to provide dates for future internal controls meetings.

f. To provide an update on the bank mandate process

The bank mandate forms have been returned. Further information is required from Councillors.

30/2021 Employment and training

a. To consider any employment related issues

None raised.

31/2021 Policing and security matters

a. To consider any policing and security related issues

The police report was noted.

32/2021 Correspondence received

a. To note all correspondence received and consider any necessary action.

Correspondence was noted.

33/2021 To confirm date and time of next meeting

The next Ordinary Meeting of Rawcliffe Parish Council to be held on Monday 5 July 2021 commencing at 7:00 pm in Rawcliffe Recreation (Bob Eccles) Pavilion, St. Mark's Grove, Rawcliffe YO30 5TS.

Meeting closed at 7.52 pm