



# Rawcliffe Parish Council

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**Minutes of the Ordinary Meeting of Rawcliffe Parish Council (RPC) held on Monday 13 July 2020 at 7.00pm which was held remotely via a Zoom meeting.**

## **Present**

Councillor N. Case (Chairman), Councillor A. Dawes, Councillor A. Benjamin, Councillor E. Thornton, Councillor S. Rawlings, Councillor M Waudby, Ward Councillor D. Smalley, Ward Councillor S. Waudby, Ward Councillor D. Wann and F. Vicary (Clerk). 1 member of the public was present.

## **215/2020. Apologies**

**a. To note apologies and reasons for absence**

None.

## **216/2020. To note any Declarations of Interest**

**a. To approve dispensation requests**

No dispensation requests submitted.

**b. To note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests**

None declared.

## **217/2020. To receive a report from Ward Councillors**

Ward Councillor D. Wann thanked the Parish Council for inviting him to the meeting. The recycling bins are overflowing at the Park and Ride. This has been reported.

Ward Councillor S. Waudby provided the following report:

On 4<sup>th</sup> July there was an incident at Tesco carpark on Clifton Moor, there was around 400 youths between 17-20 years of age. They were there revving engines playing music and being intimidating towards customers of Tesco. Police were called and came to disperse them. They moved but only to the Vue Cinema carpark. There is apparently another one coming up on 25<sup>th</sup> July. We have let police know and will be contacting the landlord of the site.

We went on Saturday as it was advertised there would be another but we went at the same time and only a handful of cars there. We will continue to keep an eye on this issue.

I have had complaints from a resident in regards to Home Bargains, there has been a noise complaint for when lorries are delivering – the request is that they put down a rubber paint with grit into it and rubber wheels for the trollies, also the resident says that in a planning application there was privacy panels for residents, officers are looking for the mentioned planning app which isn't on the CYC planning portal. Also the Council will be contacting Home Bargains on Clifton Moor and if not Head Office.

Residents have been in contact about parking on pavements and are asking for double yellow lines, residents are unable to walk on pavements safely. There has been a near miss with a child on a bike and a car, also there is a child at the end of the road that walks with a frame and she has

to walk on the road which is unacceptable. This has been reported to the council highways team and we have asked for this to go for consideration.

A conifer tree outside numbers 3 and 5 Troutdale Avenue is to be felled. City of York Council are writing to neighbours.

Minutes from last meeting – update:

On the Park and Ride number 2 bus regarding the bus stopping outside The Mitre on the main road, and stopping just inside the gate of Park and Ride, we have had an email confirming that it will go to their next meeting and will be up for consideration.

The leylandii trees have now been inspected and we are contacting residents to inform them that some of the trees are dying, others have fire damage to them but the rest are very wide so unable to merely cut them back as it would look unsightly.

Ward Councillor D. Smalley provided the following report:

### **Anti Dog Fouling signs going up across our area**

We've had increasing reports of dog fouling in certain areas of Rawcliffe, Clifton Without and Clifton Moor. In response, we now have a stock of stickers which we can place to remind people about the potential penalties for not cleaning up after dogs (a maximum penalty of £1000). Please get in touch if you know of a problem area that needs some attention. We can request a stock of stickers for the parish council if that would be helpful.

### **Our local library reopens with changes**

Last week (on 7th July) Clifton Explore Library on Rawcliffe Lane reopened its doors for the first time since shutting in March.

Residents can now collect and return books, as well as use the public computers and printers – general browsing is set to return in September. Residents can visit [www.exploreYork.org.uk](http://www.exploreYork.org.uk) or call 01904 552662 to book a visit or collection.

### **Shipton Road cycle improvements**

Further details will be announced soon, including the designs for the Shipton Road cycle route investment, but no update at the moment other than confirmation from officers that detailed design work is underway and that their intention is that this runs from the Park & Ride all the way to Gillygate junction. So the programme look to include the length of Shipton Road within the parish, the length of Bootham and the two complex junctions (Rawcliffe Lane/Shipton Road and the Clifton Green junctions). As soon as we hear more details, we will share them with residents and the parish council.

### **Devolution update**

The devolution process continues for York and North Yorkshire. There are many steps that need to be taken before a deal is agreed, but the first major step provides York the opportunity to present a series of 'asks' to Government, which would outline what the city would like to see if a devolution deal is agreed.

A devolution deal for York and North Yorkshire could potentially unlock significant investment in the region, including investment in York's transport infrastructure, more affordable housing, funding to boost tourism and investment in major schemes, like York Central.

Given the potential scale of funding that a devolution deal could unlock for York, local residents and businesses are being invited to find out more on the Council's website [here](#) and share their thoughts via **Our Big Conversation**.

**218/2020. To receive the Community Environment Officer's report**

The Litter Picker provided the following report:

**Play area at the rec:**

Although it has been very wet recently I'm still very pleased with the progress of the weeding and preparation for reopening. The new strimmer cord has helped tremendously! I will unlock the gate and remove the chain late evening on the 3rd of July so it is open for children immediately on the 4th.

**The strimmer:**

New lease of life with new cord! So far I have taken excessive greenery from around the dog bins and the grit bin on the path to the school. More areas are earmarked when the weather allows.

**Resident issues:**

I have received several comments from residents about use of the tennis courts (or lack of). I have explained this is a matter for the RRA but residents have historically not been able differentiate between the parish council and the RRA. I've tried explaining but it's not easy to!

**CYC:**

I fortuitously met the man responsible for the litter bins and dog bins from CYC. We discussed issues of note and exchanged numbers. Very happy to have a contact within the CYC to help with issues which should speed matters up should something arise.

**Note: Chairman moved item 219 to follow item 216**

**219/2020. Public participation**

The Chairman welcomed David Carruthers from the Clifton Alliance Cricket Club who presented the Cricket Club's grant application.

**Note: Chairman continued with the agenda at item 217.**

**220/2020. Minutes**

a. To approve minutes of the Rawcliffe Parish Council meeting held 8 June 2020

***It was resolved*** to make the following amendments to the minutes.

**Amendments:**

**Item 209/2020 d. changed to:**

*The various options open to the Parish Council with respect to the land and buildings known as the Recreation Field and Pavilion were discussed. Councillor N. Case outlined some issues and objectives for the Parish Council.*

**Item 209/2020 e. changed to:**

*It was resolved to establish a working party consisting of Councillor N. Case, Councillor A. Benjamin and Councillor D. Smalley to liaise with all stakeholders including the RRA. Community consultation will take place, once it is safe to do so, to understand the views of local residents with respect to the Recreation Field and Pavilion.*

**It was resolved** to approve said minutes (subject to the amendments noted above) as a true and accurate record of the meeting of Rawcliffe Parish Council held 8 June 2020. The minutes are to be signed and dated by the Chairman.

## 221/2020. **Planning**

### a. To consider planning applications received

*Rawcliffe Parish Council considered the under-mentioned application, received from City of York Council and reached the decision shown:*

| <b>CYC Reference:</b> | <b>Address/<br/>Description:</b>   | <b>Rawcliffe Parish<br/>Council decision:</b>  |
|-----------------------|--|--|
| 20/00908/FUL          | 9 Roundhill Link York YO30 4UN<br><br>First floor extension to front, raising of ridge height to side  | C We do not object but wish to make comments or seek safeguards<br><br><b>Rawcliffe Parish Council has no objections to this planning application.</b><br><br><b>Rawcliffe Parish Council has concerns that this application will alter the street scene, change the roof line and set a precedent for other properties.</b> |
| 20/00954/FUL          | 13 Manor Way York YO30 5UQ<br><br>Two storey side extension, single storey front and rear extensions, 1no. rooflight to front and 1no. rooflight to rear | B We have no objections<br><br><b>Rawcliffe Parish Council has no objections to this planning application.</b>   |
| 20/01081/TPO          | 2 Rosecroft Way York YO30 5FN<br><br>Lateral crown reduction and thin by 10%<br>Horse Chestnut protected by Tree Preservation Order no. 173/1991         | B We have no objections<br><br><b>Rawcliffe Parish Council has no objections to this planning application.</b>   |
| 20/01029/FUL          | 10 Southolme Drive York YO30 5RL<br><br>Two storey side and single storey rear extensions and canopy extension to front.                                 | B We have no objections<br><br><b>Rawcliffe Parish Council has no objections to this planning application.</b>   |

b. To consider any other planning related matters

**CYC Decision notices:**

**Application at:** 19 Fylingdale Avenue York YO30 5FP

**For:** Fell pine tree protected by Tree Preservation

**Application Ref No:** 20/00877/TPO

***Application refused***

**Application at:** 2 Rawcliffe Close York YO30 5UG

**For:** Single storey side and rear extension and relocation of existing detached garage (revised scheme from permission 20/00099/FUL to include installation of new window to rear extension).

**Application Ref No:** 20/00780/FUL

***Application approved***

**222/2020. Councillor Activities**

a. To note reports from outside bodies, councillor activities and training

None received.

b. To consider any action required arising from item above

No action required.

**223/2020. Assets and Facilities**

a. To consider and approve the Terms of Reference for the Recreation Land Management Working Party

Councillor D. Smalley thanked Councillor N. Case for his hard work preparing for the Recreation Land Management Working Party meetings.

***It was resolved*** to approve the Terms of Reference.

b. To consider any further action for the Recreation Land Management Working Party

***It was resolved*** that the objectives of the Recreation Land Management Working Party will be sent to the RRA. Members of the RRA will be invited to the next Working Party meeting and to review the process.

c. To note any action taken for the Parish Council's website to be compliant with the Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018

No action taken. To be reviewed at a future Parish Council meeting.

d. To consider the purchase and placement of extra double waste bins

***It was resolved*** to enhance waste provision in the parish. A budget of £1500 was allocated and the purchase and placement discussion was delegated to Councillor E. Thornton, Councillor D. Smalley and Councillor A. Dawes.

e. To consider ways to improve the Parish Council's communication channels

***It was resolved*** to use the Parish Council's Facebook page. The editors will be Councillor N. Case, Councillor A. Benjamin and the Clerk. Other communication channels will be discussed at a future Parish Council meeting.

f. To consider re-opening the children's play area at the Rec ground

The play area has been re-opened as the keys were lost and the chain cut off. Signs reminding the public to stay safe in the unmanned play areas will be put in place as soon as possible.

g. To consider matters related to any other parish council asset

None raised.

**224/2020. Finance****a. To approve payments****INVOICES PRESENTED FOR PAYMENT 13/07/2020**

|                |                                    |   |        |
|----------------|------------------------------------|---|--------|
| CLERK          | SALARY                             | £ | 936.83 |
| RRA CARETAKER  | WAGES                              | £ | 726.90 |
| LITTER PICKER  | WAGES                              | £ | 792.58 |
| SMART PENSIONS | EMPLOYER CONTRIBUTIONS JULY PAY    | £ | 29.81  |
| SMART PENSIONS | EMPLOYEE CONTRIBUTIONS JULY PAY    | £ | 49.48  |
| F.VICARY       | HOME OFFICE ALLOWANCE              | £ | 30.00  |
| F.VICARY       | ZOOM PAYMENTS                      | £ | 14.39  |
| F.VICARY       | MILEAGE                            | £ | 13.50  |
| N. CASE        | RPC EMAIL SERVICE                  | £ | 119.99 |
| P. WHITFIELD   | BRUSH, WEED KILLER, STRIMMER CABLE | £ | 34.92  |

**TOTAL****£ 2,748.40****NOTE: ITEMS MARKED IN BLUE - PAID BY BACS TRANSFER****NOTE: ITEMS MARKED IN GREEN- PAID BY DIRECT DEBIT****NOTE: ITEMS MARKED IN BLACK - PAID BY CHEQUE****INCOME**

|                              |   |        |
|------------------------------|---|--------|
| BANK INTEREST                | £ | 13.66  |
| VAT RETURN 1/4/20 - 30/06/20 | £ | 512.09 |

**TOTAL****£ 525.75**

**It was resolved** to settle the above accounts with immediate effect.

**b. To note budget situation**

The budget was noted.

**c. To approve Bank Reconciliation Statement to 30 June 2020**

**It was resolved** to approve the Bank Reconciliation Statement to 30 June 2020.

**d. To consider applying for a grant from the AJ1 Project Road Safety Fund**

**It was resolved** to apply for one or two grants from the fund. Councillors to consider projects and send costing and supporting information to the Clerk.

**e. To consider a grant application from Clifton Alliance Cricket Club**

A parish grant scheme application was submitted by the Clifton Alliance Cricket Club to help with the costs associated with improving their buildings. **It was resolved** to award a parish grant to the Clifton Alliance Cricket Club of £2000.

**225/2020. Employment and training****a. To consider any employment related issues**

Councillor N. Case thanked Councillor A. Dawes for the work study he has written with the Community Environment Officer. The Employment Panel are to consider the report.

**226/2020. Policing and Security Matters****a. To consider any policing and security related issues**

Anti-social behaviour on Manor Lane was reported to the Parish Council. These matters should be reported to the police.

**227/2020. Correspondence Received:****a. To note all correspondence received and consider any necessary action.**

Correspondence was noted.

**228/2020. To consider whether to hold the August meeting**

***It was resolved*** to hold the August meeting for essential items only.

**229/2020. To confirm date and time of next meeting**

The next Ordinary Meeting of Rawcliffe Parish Council will be held remotely on Monday 10 August 2020 at 7:00pm.

***Meeting closed at 9.04 pm***