



Rawcliffe Parish Council

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Minutes of the Ordinary Meeting of Rawcliffe Parish Council (RPC) held on Monday 11 October 2021 at 7.00pm Clifton Alliance Cricket Club, Shipton Road, York, YO30 5RF

Present

Councillor S. Waudby (Acting Chairman), Councillor E. Thornton (Acting Vice Chairman) and Councillor D Smalley.

No members of the public were present at this meeting.

73/2021 Apologies

a. To note apologies and reasons for absence

Councillor N. Case, Councillor M. Waudby, Councillor S. Rawlings, Ward Councillor D. Wann and Fiona Vicary (Clerk).

74/2021 To note any Declarations of Interest

a. To approve dispensation requests

No dispensation requests submitted.

b. To note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

None declared.

75/2021 To receive report from Ward Councillors

Ward Councillors provided the following report after the meeting:

- **City Centre access consultation**
 - The Council is asking residents and businesses to feedback on access arrangements, and suggested enhancements to help support safety and mobility for all within the footstreet area.
 - Over the past few months the Council has been engaging residents, partners and key stakeholders on how we can support a vibrant, accessible and safe city centre. Following this extensive engagement work, residents are invited to share their views on emerging ideas before they go to the Council's Executive in November.
- **Clifton Library update**
 - The consultation closed in September and Explore have now completed compiling the feedback.

- Thank you to those of you who responded to the questionnaire with initial thoughts about the proposed move of Explore Clifton Library Learning Centre to the Old Clifton Without Junior School Site on Rawcliffe Lane. 233 residents responded to the consultation, with 90% in favour of the move to the CWJS site. Next steps will be to continue to work with RPC, CWPC, Vale of York/Academy trust and local partners to make it happen and turn it into the great space the community would like it to be. The next phase of consultation (detailed drawings) is still scheduled for later in 2021, with Explore/CYC to engage with partners again before that starts.
- **York Outer Ring Road update**
 - Council has approved general progress on the York Outer Ring Road Phase 1 Dualling Scheme, taking into account the outcome of the public engagement process and accepted the proposed revisions of the scheme. It will now be taken forward to planning application (with some changes still yet to be made before final submission, taking into account recent comments from local stakeholders.
 - Some changes to the previous design in our area include:
 - new toucan crossings south and east of the Wiggington Road roundabout
 - provision of additional noise and other environmental mitigation
 - rationalisation of the cycle routes in the Clifton Moor area to incorporate the existing Stirling Road cycle route.
- **Local Covid testing site closed**
 - Hopefully members will be aware that the community covid-19 testing site being run out of Rawcliffe Rec closed as of last week. This comes as national changes were introduced to the testing funding allocation system. The lack of long term certainty over funding saw 5 of the 8 city's assisted community testing sites closed this week – this includes St William's College, Acomb Explore Library, Rawcliffe Recreation Association, York Designer Outlet and York Community Stadium. Testing sites at the University of York, York St John University and Foxwood Community centre will continue to carry out assisted tests, whilst 9 other sites will now operate for collection only. The local Public Health team will additionally continue to carry out community outreach work.
 - The Council has written to the Health Secretary to ask for continued long term funding for local testing and contract tracing to be delivered at least until end of March 2022.

76/2021 Public participation

No members of the public were present.

77/2021 Minutes

It was resolved to approve said minutes as a true and accurate record of the meeting of Rawcliffe Parish Council held 13 September 2021. The minutes were signed and dated by the Acting Chairman.

Ward Councillor S. Waudby took no part in item 78/2021.

78/2021 Planning**a. To consider planning applications received**

Rawcliffe Parish Council considered the under-mentioned applications, received from City of York Council and reached the decision shown:

CYC Reference:	Address/ Description:	Rawcliffe Parish Council decision:
21/02070/FUL	31 Manor Park Close York YO30 5UZ Single storey rear extension	B We have no objections Rawcliffe Parish Council has no objections to this planning application.
21/02117/FUL	23 Furness Drive York YO30 5TD Single storey extension to side and rear	B We have no objections Rawcliffe Parish Council has no objections to this planning application.
21/02107/FUL	6 Winscar Grove York YO30 4SZ Single storey rear extension	B We have no objections Rawcliffe Parish Council has no objections to this planning application.

ii) CYC Decision notices:

Application at: 21 Somerset Close York YO30 5WG

For: Laterally reduce Lime tree crown by 1-2m to give clearance from dwelling - protected by Tree Preservation Order no. 1982/45.

Application Ref No: 21/01843/TPO

TPO application approved

Application at: Capricorn His N Hers Salon 32 Eastholme Drive York YO30 5SW

For: Single storey rear extension

Application Ref No: 21/01554/FUL

Application approved

Application at: Land Between 22 And 24 Fylingdale Avenue York

For: Change of use of disused access road to garden and parking area for 22 and 24 Fylingdale

Application Ref No: 21/01487/FUL

Application approved

Application at: 30 Howard Drive York YO30 5XB

For: Single storey rear extension

Application Ref No: 21/01825/FUL

Application approved

Application at: 39 Rawcliffe Croft York YO30 5US

For: Single storey side and rear extension

Application Ref No: 21/01860/FUL

Application approved

b. To consider any other planning related matters

Cllr. S Waudby updated council that CYC has not yet progressed the Kentmere Dr planning issue, but that she was in contact with officers and would continue to press them to take action/respond to questions.

79/2021 Councillor activities

a. To note reports from outside bodies, councillor activities and training

Cllr. E Thornton gave an update concerning recent inspections of the community orchard. All trees looked healthy (although no fruit) and some cages were removed.

b. To consider any action required arising from item above

No action required

80/2021 Assets and facilities

a. To consider the tree survey quotes for Parish Council owned trees in the Manor Lane area ***It was resolved*** to accept the £260 Lewis Surgery quote for the tree survey (vote to approve quote carried unanimously).

b. To provide an update on the TPO work to the trees at the rear of Highgrove Close ***It was resolved*** to defer this item as planning decision on TPO work hadn't yet been made by City of York Council.

c. To consider quotes for the grass section by the play area ***It was resolved*** to defer this item.

d. To consider any repairs to the bus stop on Shipton Road

It was resolved to accept the £1051.40 (+VAT) CYC quote for a new life-for-like bus shelter on Shipton Road near the Manor Lane junction. (vote to approve quote carried unanimously).

e. To provide and update on Public Rights Of Way in the parish
Cllr S. Waudby provided an update on how City of York Council treat requests for designated Public Rights of Way. **It was resolved** to invite CYC PROW officer Russell Varley to a future meeting of RPC

f. To note the annual play area inspection report
It was resolved to defer this item.

g. To consider matters related to any other parish council asset
No other matters raised.

h. To consider any action required arising from item above

81/2021 Finance

a. To approve payments

INVOICES PRESENTED FOR PAYMENT 11/10/2021

CLERK	SALARY	£	925.49
RRA CARETAKER	WAGES	£	643.16
COMMUNITY ENVIRONMENT OFFICER	WAGES	£	806.41
SMART PENSIONS	EMPLOYER CONTRIBUTIONS OCTOBER PAY	£	22.62
SMART PENSIONS	EMPLOYEE CONTRIBUTIONS OCTOBER PAY	£	37.69
F.VICARY	HOME OFFICE ALLOWANCE	£	30.00
F.VICARY	MILEAGE	£	17.10
F.VICARY	BIN BAGS	£	19.00
ROSPA	ANNUAL PLAY AREA INSPECTION	£	82.20
659 CARS LTD	SEPTEMBER INVOICE	£	9.00
I. NICHOLSON	WORK TROUSERS	£	38.99

TOTAL

£ 2,631.66

NOTE: ITEMS MARKED IN BLUE - PAID BY BACS TRANSFER

NOTE: ITEMS MARKED IN GREEN- PAID BY DIRECT DEBIT

NOTE: ITEMS MARKED IN BLACK - PAID BY CHEQUE

INCOME

BARCLAYS	GROSS INTEREST	£	1.27
CITY OF YORK COUNCIL	PLAY AREA GRANT	£	5,900.00
CLIFTON WITHOUT PARISH COUNCIL	LITTER PICKER AUGUST 21 INVOICE	£	160.00
CITY OF YORK COUNCIL	2ND INSTALLMENT PRECEPT	£	21,000.00

TOTAL

£ 27,061.27

It was resolved to approve the payments as detailed.

It was additionally resolved to approve Payments and Payroll, with the Acting Chairman signing the appropriate documentation.

b. To note budget situation
The budget was noted.

c. To approve Bank Reconciliation Statement to 30 September 2021
It was resolved to approve the Bank Reconciliation Statement.

d. To note the findings of the internal controls meeting held 15 September 2021
The findings of the internal controls meeting was noted.

e. To consider the process of transferring monies from the current account to the savings account
It was resolved to defer this item.

f. To consider a donation to the Royal British Legion for a poppy wreath
It was resolved to approve a budget of £50 to the RBL for a poppy wreath.

82/2021. Employment and training

a. To consider any employment related issues
No matters raised.

83/2021. Policing and security matters

a. To consider any policing and security related issues
Neighbourhood Policing report was noted.

84/2021. Correspondence received

a. To note all correspondence received and consider any necessary action
No correspondence received.

85/2021. To confirm date and time of next meeting

Next meeting of Rawcliffe Parish Council is Monday 8th November at 7pm at the Clifton Alliance Cricket Club, Shipton Road, York

Meeting closed at 7:25pm