



Rawcliffe Parish Council

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Minutes of the Ordinary Meeting of Rawcliffe Parish Council (RPC) held on Monday 11 May 2020 at 7.00pm which was held remotely via a Zoom meeting.

Present

Councillor N. Case (Chairman), Councillor A. Dawes, Councillor E. Thornton, Councillor S. Rawlings, Councillor M Waudby, Ward Councillor D. Smalley, Ward Councillor S. Waudby and F. Vicary (Clerk). No members of the public were present.

187/2020. Apologies

a. To note apologies and reasons for absence
Councillor A. Benjamin.

188/2020. To note any Declarations of Interest

a. To approve dispensation requests
No dispensation requests submitted.

b. To note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests
None declared.

189/2020. To approve updated Standing Orders

It was resolved to approve the updated Standing Orders. It was noted that Standing Orders will be reviewed at the next Annual Meeting of the Council.

190/2020 To receive a report from Ward Councillors

Ward Councillor S. Waudby provided a report on the following matters:

- The household waste recycling centres are now open. Appointments must be made before attending any centre. Staff are not able to help move bulky items into the skips and visitors to the tip must be able to lift waste out of their vehicles without assistance.
- Garden waste (green bin) collections are re-starting from the week commencing 18th May 2020. Excess bags will not be collected.
- The issues with the Clifton Green pharmacy have been resolved.
- Fines are still being issued at the carpark at Tower Court. A petition has been started and has over 130 signatures to date. More details can be found on the Facebook pages of Ward Councillor S. Waudby or Ward Councillor D. Smalley.

Ward Councillor D. Smalley provided a verbal report on the following matters:

- There have been reports of social distancing issues around some areas, including Rawcliffe/Clifton Ings, Clifton Moor, allotments etc. Ward Councillor D. Smalley is contacting the local PCSO with these reports.
- There are an increased number of PCSO patrols and residents can contact 101 to report issues related to COVID-19.

- City Of York Council has received £10.4 million from central government to help with costs associated with the COVID-19 response. Early reports suggest estimated costs are approximately £34 million.
- City Of York Council cash flow is currently ok.
- Virtual meetings at City Of York Council are beginning to be rolled out. These include a section for public participation. More to be rolled out, in particular planning and licensing where there are backlogs.
- Safe spaces for pedestrians and cyclists are being developed to allow for social distancing.

Ward Councillor D. Smalley confirmed that a list of decisions by delegated powers are being published, and if necessary are being referred to committee. Also confirmed that the processes around the Crematorium and Cemetery are being reviewed every day.

191/2020. Public participation

A public participation session was not be held during this meeting. It was noted that a public participation session will be available at the next Parish Council meeting.

192/2020. Minutes

a. To approve minutes of the Rawcliffe Parish Council meeting held 20 April 2020

Amendments:

Item 176/2020 point 6 changed to: “Wards have distributed funding of approximately £25,000 which has already been allocated to the Covid-19 response.”

Item 181(d)/2020 added: “It was reported that a” padlock on the gate to the Rec car park has been left open and could be a security risk.

It was resolved to approve said minutes (subject to the amendments noted above) as a true and accurate record of the meeting of Rawcliffe Parish Council held 20 April 2020. The minutes are to be signed and dated by the Chairman.

193/2020. Planning

a. To consider planning applications received

Rawcliffe Parish Council considered the under-mentioned application, received from City of York Council and reached the decision shown:

CYC Reference:	Address/ Description:	Rawcliffe Parish Council decision:
20/00780/FUL	2 Rawcliffe Close York YO30 5UG Single storey side and rear extension and relocation of existing detached garage (revised scheme from permission 20/00099/FUL to include Installation of new window to rear extension).	B We have no objections Rawcliffe Parish Council has no objections to this planning application.

b. To consider any other planning related matters

i. CYC Decision notices:

None received.

194/2020. Councillor Activities

a. To note reports from outside bodies, councillor activities and training

Councillor N. Case reported that he had checked the Public Right Of Way footpath and confirmed that the path is very overgrown by the substation. It was noted that the consideration of this project is currently on hold.

Councillor A. Dawes reported on the skip located at the Rec and that RCET have been fundraising for the NHS. Councillor A. Dawes confirmed the key holders for the gate to the Rec's car park.

b. To consider any action required arising from item above

None required.

195/2020. Assets and Facilities

a. To consider matters related to any parish council asset

None raised.

196/2020. Finance

a. To approve payments

INVOICES PRESENTED FOR PAYMENT 11/05/2020

CLERK	SALARY	£	877.96
RRA CARETAKER	WAGES	£	604.16
LITTER PICKER	WAGES	£	586.92
SMART PENSIONS	EMPLOYER CONTRIBUTIONS (FV/PW) MAY PAY	£	17.81
SMART PENSIONS	EMPLOYEE CONTRIBUTIONS (FV/PW) MAY PAY	£	29.68
F.VICARY	HOME OFFICE ALLOWANCE	£	30.00
F.VICARY	ZOOM PAYMENTS	£	14.39

TOTAL

£ 2,146.53

NOTE: ITEMS MARKED IN BLUE - PAID BY BACS TRANSFER

NOTE: ITEMS MARKED IN GREEN- PAID BY DIRECT DEBIT

NOTE: ITEMS MARKED IN BLACK - PAID BY CHEQUE

INCOME

CLIFTON WITHOUT PC LITTER PICKER MARCH INVOICE	£	120.00
CITY OF YORK COUNCIL - 1ST INSTALLMENT PRECEPT	£	21,420.00

TOTAL

£ 21,540.00

It was resolved to settle the above accounts with immediate effect.

b. To note budget situation

The budget was noted.

c. To approve Bank Reconciliation Statement to 30 April 2020

It was resolved to approve the Bank Reconciliation Statement to 30 April 2020.

d. To consider and approve the Rawcliffe Parish Council Insurance Premium for 2020/2021

It was resolved to approve the quote provided by Came and Company for insurance provision for 2020/2021 and to pay the premium amount of £3,167.77.

e. Other matters noted

The Clerk reported that the Internal Audit had been completed. The Accounting Statements should be approved at the next Parish Council meeting. Procedural issues were discussed regarding the sign off of the Accounting Statements and the public inspection of the accounts under the current COVID-19 restrictions. The website needs to be assessed to consider compliance with The Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018. These items will be considered at the next Parish Council meeting.

197/2020. Employment and training

a. To consider any employment related issues

Staff appraisals will be held remotely, via virtual meetings with members of the employment panel. It was noted that the Clerk is undertaking interviews for other Clerk positions. No objections were raised.

198/2020. Policing and Security Matters

a. To consider any policing and security related issues

The Neighbourhood Policing Team Report was not received. It was reported by Ward Councillor D. Smalley and Councillor S. Rawlings that the reporting of illegal gatherings with respect to COVID-19 are being included in Anti Social Behaviour figures, which have been rising.

Councillor A. Dawes reported that the perceived increase in police patrols he reported on at the April meeting had now decreased.

199/2020. Correspondence Received

a. To note all correspondence received and consider any necessary action

The following correspondence was noted:

- CPRE newsletter and Countryside Voices magazine
- City of York Council COVID-19 newsletter
- A letter from a resident outlining concerns about the daffodils that have been dug up during the works at Shipton Road by Yorkshire Water. **Action:** this has already been raised by the Clerk and the Ward Councillors. Ward Councillor S. Waudby to contact Yorkshire Water to confirm the action that will be taken.

200/2020. To confirm date and time of next meeting

The next Ordinary Meeting of Rawcliffe Parish Council will be held remotely on Monday 8 June 2020 at 7:00pm.

Meeting closed at 8.07 pm