



# Rawcliffe Parish Council

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**Minutes of the Ordinary Meeting of Rawcliffe Parish Council (RPC) held on Monday 10 August 2020 at 7.00pm which was held remotely via a Zoom meeting.**

## Present

Councillor N. Case (Chairman), Councillor A. Benjamin, Councillor E. Thornton, Councillor S. Rawlings, Ward Councillor D. Smalley, Ward Councillor S. Waudby, Ward Councillor D. Wann and F. Vicary (Clerk).

## **230/2020. Apologies**

a. To note apologies and reasons for absence  
Councillor M Waudby and Councillor A. Dawes

## **231/2020. To note any Declarations of Interest**

a. To approve dispensation requests  
No dispensation requests submitted.

b. To note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests  
None declared.

## **232/2020. Public participation**

No members of the public were present.

## **233/2020. Minutes**

a. To approve minutes of the Rawcliffe Parish Council meeting held 13 July 2020

***It was resolved*** to approve said minutes as a true and accurate record of the meeting of Rawcliffe Parish Council held 13 July 2020. The minutes are to be signed and dated by the Chairman.

## **234/2020. Planning**

a. To consider planning applications received

*Rawcliffe Parish Council considered the under-mentioned application, received from City of York Council and reached the decision shown:*

CYC Reference:	Address/Description:	Rawcliffe Parish Council decision:
20/01286/FUL	9 Holyrood Drive York YO30 5WB Two storey extension to side and rear	D We object on planning grounds  <b>Rawcliffe Parish Council objects to this planning application as the impact of the extended roofline on the street scene is disproportionate to the size of the extension. There is a lack of subservience between the roofline and the extension.</b>

CYC Reference:	Address/Description:	Rawcliffe Parish Council decision:
20/01368/TPO	151 Shipton Road Rawcliffe York YO30 5RX  Reduce limbs of Horse chestnut protected by Tree Preservation Order no. 173/1991	B We have no objections  <b>Rawcliffe Parish Council has no objections to this planning application.</b>

b. To consider any other planning related matters

**CYC Decision notices:**

**Application at:** 9 Roundhill Link York YO30 4UN

**For:** First floor extension to front, raising of ridge height to side

**Application Ref No:** 20/00908/FUL

*Application approved*

**235/2020. Finance**

a. To approve payments

**INVOICES PRESENTED FOR PAYMENT 10/08/2020**

CLERK	SALARY	£	897.51
RRA CARETAKER	WAGES	£	604.16
LITTER PICKER	WAGES	£	652.13
SMART PENSIONS	EMPLOYER CONTRIBUTIONS AUGUST PAY	£	21.40
SMART PENSIONS	EMPLOYEE CONTRIBUTIONS AUGUST PAY	£	35.66
F.VICARY	HOME OFFICE ALLOWANCE	£	30.00
F.VICARY	ZOOM PAYMENTS	£	14.39
F.VICARY	LITTER PICKERS	£	10.89
CLIFTON ALLIANCE CRICKET CLUB	PARISH GRANT	£	2,000.00
SLEIGHTHOM LANDSCAPES	GRASS CUTTING	£	432.00
YLCA	CLERK TRAINING	£	22.50
HAGS	PLAY AREA REPAIRS	£	1,419.76
659 CARS LTD	JULY INVOICE	£	7.00
YLCA	CLERK TRAINING	£	15.00

**TOTAL**

**£ 6,162.40**

**NOTE: ITEMS MARKED IN BLUE - PAID BY BACS TRANSFER**

**NOTE: ITEMS MARKED IN GREEN- PAID BY DIRECT DEBIT**

**NOTE: ITEMS MARKED IN BLACK - PAID BY CHEQUE**

**INCOME**

**TOTAL**

**£ -**

***It was resolved*** to settle the above accounts with immediate effect.

b. To note budget situation

The budget was noted.

c. To approve Bank Reconciliation Statement to 31 July 2020

***It was resolved*** to approve the Bank Reconciliation Statement to 31 July 2020.

c. To consider response to Rec car park rental request

***It was resolved*** to approve in principle the car park spaces rental request. Heads of Terms are to be agreed and brought back to a future Parish Council meeting for approval.

**-To consider exclusion of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed (agenda item 236 only).** Note: No members of the press or public were present at the meeting. Ward Councillor D. Wann left the meeting.

**236/2020. Employment and training**

**a. To consider action required regarding the Community Environment Officer**

***It was resolved*** to try to contact the Community Environment Officer to confirm resignation of post.

**b. To consider employment related issues**

***It was resolved*** to recruit for the position of Community Environment Officer after resignation has been confirmed, or after 25<sup>th</sup> August 2020. The Employment Panel will shortlist candidates and undertake interviews with the intent to recommend a preferred candidate at the next Parish Council meeting, to be held on 14<sup>th</sup> September 2020.

***It was resolved*** to include DBS checks for all new employees as part of the recruitment process. A safeguarding policy is required for the Parish Council. The application form is to be updated.

**237/2020. To confirm date and time of next meeting**

The next Ordinary Meeting of Rawcliffe Parish Council will be held remotely on Monday 14 September 2020 at 7:00pm.

***Meeting closed at 8.08 pm***