



# Rawcliffe Parish Council

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**Minutes of the Ordinary Meeting of Rawcliffe Parish Council (RPC) held on Monday 8 March 2021 at 7.00pm which was held remotely via a Zoom meeting.**

## **Present**

Councillor N. Case (Chairman), Councillor A. Benjamin, Councillor S. Rawlings, Councillor E. Thornton, Councillor M Waudby, Councillor M. Symes, Ward Councillor D. Smalley, Ward Councillor S. Waudby, Ward Councillor D. Wann and F. Vicary (Clerk).

## **320/2020. Apologies**

**a. To note apologies and reasons for absence**  
None received.

## **321/2020. To note any Declarations of Interest**

**a. To approve dispensation requests**  
No dispensation requests submitted.

**b. To note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests**  
None declared.

## **322/2020. Public participation**

No members of the public were present.

## **323/2020. To receive a report from Ward Councillors**

Ward Councillor S. Waudby provided the following written report regarding bus shelters:

I have been looking at bus shelters around the ward and when looking at them most of them they are in a sorry state of affairs and so I contacted a council officer who deals with them.

The reason why I contacted him at first was to ask if they could be cleaned and who's responsibility it was to maintain them.

Many bus shelters do just need a clean and the council offer this service where they will clean a bus shelter for £20 per year, per bus shelter.

The officer went out and inspected all bus shelters and found that all were in an acceptable state once they have been cleaned.

Ward Councillor D. Smalley provided the following report:

- The Bumper Castle planning application has been withdrawn

- Ward Councillors have responded to the TSAR report on Shipton Road junction with the Park and Ride
- The Environment Agency work is progressing on Shipton Road
- City of York Council's budget has been approved and will make savings of £7.9 M this year.

**324/2020. Minutes**

**It was resolved** to approve said minutes as a true and accurate record of the meeting of Rawcliffe Parish Council held 8 February 2021. The minutes are to be signed and dated by the Chairman.

*Ward Councillor S. Waudby took no part in item 325/2020.*

**325/2020. Planning**

a. To consider planning applications received

*Rawcliffe Parish Council considered the under-mentioned application, received from City of York Council and reached the decision shown:*

<b>CYC Reference:</b>	<b>Address/ Description:</b>	<b>Rawcliffe Parish Council decision:</b>
21/00321/FUL	34 Alwyne Drive York YO30 5RS  Hip to gable roof extension with dormer to rear, single storey rear extension and porch extension to front	B We have no objections  <b>Rawcliffe Parish Council has no objections to this planning application.</b>
21/00531/TPO	Rawcliffe Lodge 215 Shipton Road Rawcliffe York YO30 5RX  Fell 2no. Scots Pine trees protected by Tree Preservation Order no. 173/1991	<b>As the TPO application fails to indicate which trees will be felled, Rawcliffe Parish Council is unable to comment on this matter. The Parish Council will accept the decision of CYC's tree officer and their assessment of whether the trees require felling or not.</b>

b. To consider any other planning related matters

**CYC Decision notices:**

**Application at:** 19 Rosecroft Way York YO30 5FN

**For:** Two storey side extension with 2no. rooflights to front and 2no. rooflights to rear, and single storey rear extension

**Application Ref No:** 20/02382/FUL

***Application approved***

**Application at:** 40 Florence Grove York YO30 5UR  
**For:** Two storey side extension and single storey rear extension.  
**Application Ref No:** 20/02417/FUL

***Application approved***

**Application at:** 102 Shipton Road Rawcliffe York YO30 5RN  
**For:** Two storey side and rear extension, single storey rear extension and dormer to rear  
**Application Ref No:** 20/02053/FUL

***Application approved***

**Application at:** 118 Shipton Road Rawcliffe York YO30 5RR  
**For:** Two storey side extension following demolition of garage  
**Application Ref No:** 20/02401/FUL

***Application approved***

**Application at:** 7 Shelley Grove York YO30 5SP  
**For:** Single storey front, side and rear extension  
**Application Ref No:** 20/02301/FUL

***Application approved***

**Application at:** 37 St Marks Grove York YO30 5TS  
**For:** Two storey and single storey pitched-roof rear extension following demolition of a conservatory  
**Application Ref No:** 20/00837/FUL

***Application approved***

**Application at:** 14 Rosecroft Way York YO30 5FN  
**For:** Single storey side and rear extension  
**Application Ref No:** 20/02420/FUL

***Application approved***

**Application at:** 15 Alwyne Drive York YO30 5RS  
**For:** Two storey side extension with Juliette balcony to first floor rear elevation and single storey front extension.  
**Application Ref No:** 20/02434/FUL

***Application approved***

**326/2020. Councillor Activities**

**a. To note reports from outside bodies, councillor activities and training**

Councillors N. Case and S. Waudby have signed the allotment lease paperwork. Councillor N. Case has signed minutes from earlier meetings held over Zoom.

**b. To consider a response to plans regarding Local Government Reorganisation**

***It was resolved*** that Rawcliffe Parish Council will make a response regarding Local Government Reorganisation. The response will be based on the views of local residents. Local views will be largely captured using Facebook. The Parish Council will agree the response at the next Parish Council meeting.

**c. To consider any action required arising from items above**

To post Local Government Reorganisation options on Facebook.

**327/2020. Assets and Facilities****a. To provide an update on the Rawcliffe Land Management Working Party**

The Rawcliffe Land Management Working Party has not yet met. A meeting will be set up and members from the Parish Council and RRA will be invited.

**b. To consider the next steps for the Rawcliffe Land Management Working Party**

To be discussed at the meeting.

**c. To consider hiring a skip to remove waste from the rec**

No longer required.

**d. To consider matters related to any other parish council asset**

The play area quarterly report was noted. A grant application has been submitted to City of York Council and issues raised in the report will be reviewed once the result of the grant has been received.

There are six trees to plant in the community. Councillors N. Case and E. Thornton to arrange delivery of trees.

*Ward Councillor D. Wann left the meeting.*

***It was resolved*** to pay City of York Council's cleaning charges of £20 per annum per bus shelter. The Parish Council is responsible for two bus shelters in the parish. Ward Councillor S. Waudby to investigate usage figures at the Shipton Road bus stop and whether it needs replacing or updating.

**328/2020. Finance****a. To approve payments****INVOICES PRESENTED FOR PAYMENT 8/03/2021**

CLERK	SALARY	£	914.09
RRA CARETAKER	WAGES	£	867.76
COMMUNITY ENVIRONMENT OFFICER	WAGES	£	798.12
SMART PENSIONS	EMPLOYER CONTRIBUTIONS MARCH PAY	£	22.34
SMART PENSIONS	EMPLOYEE CONTRIBUTIONS MARCH PAY	£	37.22
F.VICARY	HOME OFFICE ALLOWANCE	£	30.00
F.VICARY	ZOOM PAYMENT	£	14.39
F.VICARY	EXPENSES - MILEAGE	£	7.20
F.VICARY	EXPENSES - BIN BAGS	£	18.50
STONES 4 HOMES	GRIT BINS REFILLED	£	840.00
SLCC	LOCAL COUNCIL ADMINISTRATION BOOK	£	123.80
HMRC	PAYE+NI JAN-MAR	£	32.31
YLCA	COURSES	£	30.00

**TOTAL****£ 3,735.73****NOTE: ITEMS MARKED IN BLUE - PAID BY BACS TRANSFER****NOTE: ITEMS MARKED IN GREEN- PAID BY DIRECT DEBIT****NOTE: ITEMS MARKED IN BLACK - PAID BY CHEQUE****INCOME**

CLIFTON WITHOUT PARISH COUNCIL	LITTER PICKING	£	160.00
CITY OF YORK COUNCIL	DOUBLE TAXATION 2020/2021	£	8,059.50
NORTHERN POWERGRID	WAYLEAVE PAYMENT MANOR LANE	£	23.00

**TOTAL****£ 8,242.50**

***It was resolved*** to settle the above accounts with immediate effect.

**b. To note budget situation**

The budget was noted.

c. To approve Bank Reconciliation Statement to 28 February 2021

***It was resolved*** to approve the Bank Reconciliation Statement to 28 February 2021.

d. To appoint the Internal Auditor for the accounts year ending 31 March 2021

***It was resolved*** to appoint Mrs Diane Brown as the Internal Auditor for the accounts year ending 31 March 2021. This decision will remain in force for three years, unless circumstances change.

e. To consider the addition/removal of Parish Councillors to the bank mandate and to the internet banking authorisation process

***It was resolved*** to remove former Parish Councillors from the bank mandate and arrange for all relevant Parish Councillors to join the mandate.

**329/2020. Employment and training**

a. To consider any employment related issues

None raised.

**330/2020. Policing and Security Matters**

a. To consider any policing and security related issues

The police report was noted.

**331/2020. Correspondence Received:**

a. To note all correspondence received and consider any necessary action.

Correspondence was noted. A notice regarding Community Neighbourhood Watch champions will be posted on the website.

**332/2020. To confirm date and time of next meeting**

The Annual Parish Meeting will be held remotely on Monday 12 April 2021 at 6:30pm. This will be followed by the Ordinary Meeting of Rawcliffe Parish Council at 7:00pm.

***Meeting closed at 8.05 pm***