



Rawcliffe Parish Council

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Minutes of the Ordinary Meeting of Rawcliffe Parish Council (RPC) held on Monday 5 July 2021 at 7.00pm Clifton Alliance Cricket Club, Shipton Road, York, YO30 5RF

Present

Councillor N. Case (Chairman), Councillor S. Waudby (Vice Chairman), Councillor M. Waudby, and Fiona Vicary (Clerk)

No members of the public were present at this meeting.

34/2021 Apologies

a. To note apologies and reasons for absence

Councillor E. Thornton, Councillor S. Rawlings, Councillor D Smalley, Ward Councillor D. Wann

35/2021 To note any Declarations of Interest

a. To approve dispensation requests

No dispensation requests submitted.

b. To note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

None declared.

36/2021 To receive report from Ward Councillors

No report received.

37/2021 Public participation

No members of the public were present.

38/2021 Minutes

It was resolved to approve said minutes as a true and accurate record of the meeting of Rawcliffe Parish Council held 14 June 2021. The minutes were signed and dated by the Chairman.

39/2021 Planning

Ward Councillor S. Waudby was involved in this item, made no comments, but voted and supported the decisions of the Parish Council.

a. To consider planning applications received

Rawcliffe Parish Council considered the under-mentioned application, received from City of York Council and reached the decision shown:

| CYC Reference: | Address/ Description: | Rawcliffe Parish Council decision: |
|-----------------------|--|--|
| 21/01503/FUL | Rushbrooke 21A Holyrood Drive York YO30 5WB Dormer to rear and 2no. rooflights to front | B We have no objections Rawcliffe Parish Council has no objections to this planning application. |
| 21/01540/FUL | 50 Manor Park Road York YO30 5UL Single storey rear extension (retrospective) | B We have no objections Rawcliffe Parish Council has no objections to this planning application. |
| 21/00321/FUL | 34 Alwyne Drive York YO30 5RS First floor side extension, dormer to rear, single storey rear extension and porch extension to front | D We object on planning grounds Rawcliffe Parish Council objects to this planning application as the proposed roofline will be a dominant feature in the street, it represents a significant change to the streetscene and appears out of character with all similar properties and schemes in the area. |

ii) CYC Decision notices:

None received.

b. To consider any other planning related matters

None raised.

40/2021 Councillor activities**a. To note reports from outside bodies, councillor activities and training**

It was noted that Councillor M. Waudby had not yet heard from the Clifton Without & Rawcliffe Allotment Association with regards to him acting as the Parish Council representative on the committee. Councillor M. Waudby attended the recent City Of York Council standards committee meeting.

c. To consider any action required arising from item above

No action required.

41/2021 Assets and facilities**a. To provide an update on the CYC play area grant**

Rawcliffe Parish Council were successful with their bid to help refurbish the play area at St Mark's Grove. City of York Council have allocated 59% of the £10,000 applied for and the Parish Council will receive £5900.

b. To consider action required to refurbish the play area

It was resolved that as far as the budget allows, the following steps will be taken to improve the play area:

- Repaint all the equipment
- Install a new gate as the current gate is not fit for purpose
- Replace a number of missing caps and bolts and fixings throughout the play area
- Replace logs and treat rusty decks on the main multiplay equipment
- Create a bike rack zone outside the play area.

c. To consider Dog Control Orders

Councillor N. Case outlined the options available using current legislation, for the Parish Council to set up Dog Control Orders for specified areas within the parish. For example, Dog Control Orders could enforce that dogs are kept on leads, limit the number of dogs per dog walker, outsource external enforcement officers to fine people who fail to pick up after their dogs. **It was resolved** to put a communication on the Parish Council's website and social media channels describing Dog Control Orders and how they might be used in Rawcliffe. Councillor S. Waudby to investigate what City Of York Council currently have in place for Rawcliffe parish.

d. To consider matters related to any parish council asset

It was noted that the defibrillator in the phone box on Shipton Road is now working. The Clerk reported that someone had removed the defibrillator and not put it back correctly, which led to the battery being drained and the defibrillator not being rescue ready. The defibrillator is currently working properly. Face to face community training for the defibrillators will be organised when the Yorkshire Ambulance Service are available to provide the training.

e. To consider any action required arising from item above

It was resolved to set a budget of £250 to pay for defibrillator locator stickers for the phone box and spare pads for both defibrillators.

42/2021 Finance**a. To approve payments****INVOICES PRESENTED FOR PAYMENT 05/07/2021**

| | | | |
|-------------------------------|---------------------------------|---|--------|
| CLERK | SALARY | £ | 925.49 |
| RRA CARETAKER | WAGES | £ | 642.96 |
| COMMUNITY ENVIRONMENT OFFICER | WAGES | £ | 798.72 |
| SMART PENSIONS | EMPLOYER CONTRIBUTIONS JULY PAY | £ | 22.34 |
| SMART PENSIONS | EMPLOYEE CONTRIBUTIONS JULY PAY | £ | 37.22 |
| F.VICARY | HOME OFFICE ALLOWANCE | £ | 30.00 |
| F.VICARY | ZOOM PAYMENT | £ | 14.39 |
| HAGS | QUARTERLY PLAY AREA INSPECTION | £ | 72.00 |
| 659 CARS LTD | JUNE INVOICE | £ | 7.00 |

TOTAL**£ 2,550.12****NOTE: ITEMS MARKED IN BLUE - PAID BY BACS TRANSFER****NOTE: ITEMS MARKED IN GREEN- PAID BY DIRECT DEBIT****NOTE: ITEMS MARKED IN BLACK - PAID BY CHEQUE****INCOME**

| | | | |
|--------------------------------|--------------------|---|--------|
| CLIFTON WITHOUT PARISH COUNCIL | LITTER PICKING MAY | £ | 180.00 |
| BARCLAYS BANK | BANK INTEREST | £ | 1.27 |

TOTAL**£ 181.27**

Invoices checked and approved by Councillor S. Waudby. ***It was resolved*** to settle the above accounts on 12th July as per the normal payment schedule.

b. To note budget situation

The budget was noted.

c. To approve Bank Reconciliation Statement to 28 June 2021

It was resolved to approve the Bank Reconciliation Statement to 28 June 2021.

43/2021 Employment and training

a. To consider any employment related issues

Staff appraisals will take place during September or October.

44/2021 Policing and security matters

a. To consider any policing and security related issues

The police report was noted.

45/2021 Correspondence received

a. To note all correspondence received and consider any necessary action.

Correspondence was noted.

46/2021 To confirm date and time of next meeting

The next Ordinary Meeting of Rawcliffe Parish Council to be held on Monday 9 August 2021 commencing at 7:00 pm at Clifton Alliance Cricket Club, Shipton Road, York, YO30 5RF.

Meeting closed at 8:00pm