



# Rawcliffe Parish Council

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**NOTICE IS HEREBY GIVEN that the Annual Meeting of Rawcliffe Parish Council will be held on THURSDAY 6 MAY 2021 at 7PM via remote link <https://us02web.zoom.us/j/9048903660>**

Members of the public and press are invited to attend and may address members of the Council, during the item set aside for public participation – [Item 161 'Public Participation'](#)

**[Protocol on audio/visual recording and photography at meetings:** Recording is allowed Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings, any recording should be clearly visible to anyone at the meeting and be non-disruptive.]

Agenda for said meeting is shown below.

*Fiona Vicary*

**30/04/2021  
FIONA VICARY  
(CLERK/RFO)**

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## AGENDA

### **1. Election of Chairman**

- a. To approve election of Chairman
- b. Appointed Chairman to sign Declaration of Acceptance of Office
- c. To approve appointment of Vice Chairman
- d. Vice Chairman to sign Declaration of Acceptance of Office

### **2. Apologies:**

- a. To note apologies and reasons for absence

### **3. To Note any Declarations of Interest:**

- a. To approve Dispensation Requests
- b. To note Declarations Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

### **4. To Receive Report from Ward Councillors**

### **5. Public Participation:**

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

**PLEASE NOTE:** Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.

**6. Minutes**

- a. To Approve Minutes of Rawcliffe Parish Council Meeting held 12/04/2021

**7. To Appoint of Parish Representatives to Outside Bodies.**

- a. Rawcliffe Recreation Association (2 representatives)
- b. Clifton Without & Rawcliffe Allotment Association (1 representative)
- c. YLCA (2 representatives)
- d. York Bus Forum

**8. To Appoint members to Employment Panel (3 members)**

**9. Planning**

- a. To consider planning applications received (Appendix 1)
- b. To consider any other planning related matters

**10. Councillor Activities**

- a. To note reports from outside bodies, councillor activities and training
- b. To consider any action required arising from item above

**11. Assets and Facilities**

- a. To consider matters related to any parish council asset
- b. To consider any action required arising from item above

**12. Finance**

- a. To approve payments as detailed in Appendix 2 (a)
- b. To note budget situation as detailed in Appendix 2 (b)
- c. To approve Bank Reconciliation Statement to 30 April 2021
- d. To consider and approve Rawcliffe Parish Council Insurance Premium for 2021/2022
- e. To note the Internal Auditor's report for the accounts year ending 31/03/2021 and to approve any action required
- f. To consider and approve the Annual Governance Statement for the annual return 2020/2021
- g. To consider the Accounting Statements for the annual return 2020/2021
- h. To approve Accounting Statements for the annual return 2020/2021
- i. The Chairman to sign and date the Annual Governance Statements and Accounting Statements for the annual return 2020/2021
- j. To approve dates for the exercise of public rights 2021

**13. Employment and training**

- a. To consider any employment related issues

**14. Policing and Security Matters**

- a. To consider any policing and security related issues

**15. Correspondence Received**

- a. To note all correspondence received and consider any necessary action

**16. To confirm date and time of next meeting**