



# Rawcliffe Parish Council

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## **Minutes of the Ordinary Meeting of Rawcliffe Parish Council (RPC) held on Monday 8 November 2021 at 7.00pm Clifton Alliance Cricket Club, Shipton Road, York, YO30 5RF**

### **Present**

Councillor N. Case (Chairman), Councillor S. Waudby (Vice Chairman), Councillor M. Waudby, Councillor E. Thornton, Councillor D Smalley and Fiona Vicary (Clerk)

Two members of the public were present at this meeting.

Councillor M Waudby informed the Parish Council that former Parish Councillor Paul Hopkins has sadly passed away. The Parish Council gave thanks for Paul's service and for the time he spent on the Parish Council. The Parish Councillors thoughts are with Paul's family and friends at this difficult time.

### **86/2021 Apologies**

a. To note apologies and reasons for absence  
None received.

### **87/2021 To note any Declarations of Interest**

a. To approve dispensation requests  
No dispensation requests submitted.

b. To note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests  
None declared.

### **88/2021 To receive report from Ward Councillors**

Ward Councillors S. Waudby and D. Smalley provided the following report:

- Double yellow lines are planned for a section of Landalewood Road – to be discussed in item 91b below.
- Residents have complained of crumbling garden walls in Stubden Grove. Ward Councillor S. Waudby is supporting residents with this issue.
- TIER scooters were not discussed with RRA as the meeting was cancelled.
- The Outer Ring Road improvements have been approved by the Executive Committee and if passed by planning, work will start in either late 2022 or early 2023.
- The Environment Agency has issued an update on planned works and has completed the new site entrance on Shipton Road. The Ward Councillors are aware of some parking issues between contractors and residents and will review issues if they arise.
- A street light audit will be undertaken.

- The North Yorkshire Police Fire Crime Commissioner election will take place on 25th November. Residents of YKB polling district will use a polling station at York Sports Club, Shipton Road. Ward Councillor D. Smalley has asked City Of York Council to use an alternative venue for YKB residents as many live quite a distance from the Sports Club.

### **89/2021 Public participation**

Two members of the public were present. The following points were raised:

- The route to the Clifton Alliance Cricket Club is not well lit and is not an accessible venue for cyclists. The Council agreed to review the location for it's meetings.
- The £5000 deposit to stand as the North Yorkshire Fire Police and Crime Commissioner is a financial barrier.
- The resident requested a 20mph speed limit be installed on Howard Drive and Eastholme Drive as the resident considers the current 30mph limit dangerous for cyclists. The resident has already begun representations directly with Ward and Executive Councillors at CYC however the resident requested that the Parish Council vote to ask City Of York Council to install these limits on these specific roads. Rawcliffe Parish Council agreed to discuss this at a future meeting.

Councillor D. Smalley commented that the issue of cycle lanes and improved lighting on Shipton Road will be coming up for public consultation in due course.

### **90/2021 Minutes**

**It was resolved** to approve said minutes as a true and accurate record of the meeting of Rawcliffe Parish Council held 11 October 2021. The minutes are to be signed and dated by the Chairman after the meeting.

*Ward Councillor S. Waudby took no part in item 91/2021.*

### **91/2021 Planning**

#### **a. To consider planning applications received**

*Rawcliffe Parish Council considered the under-mentioned applications, received from City of York Council and reached the decision shown*

:

**Application at:** Argos Unit 6 Clifton Moor Retail Park Hurricane Way York

**For:** Extension to mezzanine floor

**Application Ref No:** 21/02344/FUL

#### **Rawcliffe Parish Council decision:**

C - We do not object but wish to make comments or seek safeguards

Rawcliffe Parish Council has no objections to this planning application.

Rawcliffe Parish Council would like Officers to consider the provision of cycle hoops into the external scheme.

**Application at:** 11 Gillingwood Road York YO30 4ST

**For:** Single storey rear extension following removal of conservatory

**Application Ref No:** 21/02396/FUL

#### **Rawcliffe Parish Council decision:**

C - We do not object but wish to make comments or seek safeguards

Rawcliffe Parish Council has no objections to this planning application.

Rawcliffe Parish Council consider the flat roof scheme a questionable design which is not in keeping with the property or those in the neighbourhood.

**ii) CYC Decision notices:**

**Application at:** 7 Wharncliffe Drive York YO30 4WB

**For:** Two storey side extension and single storey rear extension following demolition of existing conservatory

**Application Ref No:** 21/01633/FUL

**Application approved**

**Application at:** 35 Southolme Drive York YO30 5RL

**For:** Two storey side and front extension, single storey rear extension and porch to front

**Application Ref No:** 21/01810/FUL

**Application approved**

**Application at:** 8 Coledale Close York YO30 5FB

**For:** Single storey rear and side extension

**Application Ref No:** 21/01954/FUL

**Application approved**

**Application at:** Public Open Space Manor Lane York

**For:** Crown lift 6no. Horse Chestnut trees and 1no. Ash protected by Tree Preservation Order no. 124/1988

**Application Ref No:** 21/02183/TPO

**Tree Preservation Order approved**

**b. To consider a response to the proposed Traffic Regulation Orders**

New "No Waiting" restrictions are proposed in Rawcliffe in Armstrong Way, Landalewood Road and George Cayley Drive.

**It was resolved** to send a response to highways in support of the proposed Traffic Regulation Orders.

**c. To consider any other planning related matters**

No update has been received from City Of York Council regarding the Kentmere Drive planning issue. Councillor S. Waudby to follow up.

Councillor D. Smalley is aware of a terrace house on St James Close that was granted retrospective planning permission for a new dwelling and is just starting work within the three year planning rule.

**92/2021 Councillor activities**

**a. To note reports from outside bodies, councillor activities and training**

Councillor E. Thornton has checked the orchard and is happy that this area is being kept in a satisfactory condition.

Councillor M. Waudby has received good communication from the allotment committee. The recent allotment meeting was cancelled.

**b. To consider any action required arising from item above**

None required.

**93/2021 Assets and facilities**

**a. To provide an update on the TPO work to the trees at the rear of Highgrove Close**

The TPO has been approved and the contractors will start work when scheduled.

b. To consider quotes for the grass section by the play area

To be discussed at a future meeting.

c. To consider matters related to any other parish council asset

It was noted that the ground at the Rawcliffe Country Park Fireworks has been ruined due to the high footfall, traffic and stalls in the area. Councillor D. Smalley stated that Make It York will pay for repair work to grass verges and the ground. Councillors N. Case and D. Smalley to assess.

The bus shelter on Shipton Road has been replaced.

Councillor N. Case and the Community Environment Officer will lay the poppy wreath on Sunday 14<sup>th</sup> November.

d. To consider any action required arising from item above

None.

**94/2021 Finance**a. To approve payments**INVOICES PRESENTED FOR PAYMENT 08/11/2021**

|                               |  |          |                 |
|-------------------------------|--|----------|-----------------|
| CLERK                         | SALARY   | £        | 925.49          |
| COMMUNITY ENVIRONMENT OFFICER | WAGES  | £        | 798.72          |
| RRA CARETAKER                 | WAGES  | £        | 635.56          |
| SMART PENSIONS                | EMPLOYER CONTRIBUTIONS NOVEMBER PAY            | £        | 22.34           |
| SMART PENSIONS                | EMPLOYEE CONTRIBUTIONS NOVEMBER PAY            | £        | 37.22           |
| F. VICARY                     | HOME OFFICE ALLOWANCE                          | £        | 30.00           |
| F. VICARY                     | EXPENSES FOR POPPY WREATH                      | £        | 50.00           |
| BAGNALLS                      | REPAINTING PLAY AREA                           | £        | 1,880.40        |
| N. CASE                       | RPC EMAIL ADDRESS RENEWAL                      | £        | 55.38           |
| I. NICHOLSON                  | WORK GLOVES                                    | £        | 21.92           |
| SLEIGHTHOLM LANDSCAPES        | GRASS CUTTING                                  | £        | 432.00          |
| CITY OF YORK COUNCIL          | LAND RENT - BILSDALE CLOSE                     | £        | 10.00           |
| F. VICARY                     | INFORMATION COMMISSIONER - DATA PROTECTION FEE | £        | 40.00           |
| 659 CARS LTD                  | NOVEMBER INVOICE                               | £        | 8.00            |
| <b>TOTAL</b>                  |  | <b>£</b> | <b>4,947.03</b> |

**NOTE: ITEMS MARKED IN BLUE - PAID BY BACS TRANSFER**

**NOTE: ITEMS MARKED IN GREEN- PAID BY DIRECT DEBIT**

**NOTE: ITEMS MARKED IN BLACK - PAID BY CHEQUE**

**INCOME**

|                                |                                    |   |        |
|--------------------------------|------------------------------------|---|--------|
| HMRC                           | VAT RETURN 1/7/2021 - 30/9/2021    | £ | 224.18 |
| CLIFTON WITHOUT PARISH COUNCIL | LITTER PICKER SEPTEMBER 21 INVOICE | £ | 180.00 |

**TOTAL** **£ 404.18**

Invoices checked and approved by Councillor S. Waudby. **It was resolved** to settle the above accounts with immediate effect.

b. To note budget situation

The budget was noted.

c. To approve Bank Reconciliation Statement to 31 October 2021

**It was resolved** to approve the Bank Reconciliation Statement to 31 October 2021.

d. To consider the process of transferring monies from the current account to the savings account

**It was resolved** to transfer money from the current account to the savings account, leaving a working balance of approximately £15,000 in the current account.

e. To review and consider budget items for 2022/2023

The budget for 2022/2023 is considered to be a “business as usual budget” with no large spending projects planned.

f. To consider a new website

***It was resolved*** to accept the quote for a new of WCAG compliant website from Aubergine, plus costs for transfer of existing content to the new website.

**95/2021 Employment and training**

a. To consider any employment related issues

None raised.

**96/2021 Policing and security matters**

a. To consider any policing and security related issues

The police report was noted.

**97/2021 Correspondence received**

a. To note all correspondence received and consider any necessary action

Correspondence was noted.

**98/2021 To confirm date and time of next meeting**

The next Ordinary Meeting of Rawcliffe Parish Council to be held on Monday 13 December 2021 commencing at 7:00 pm. Venue to be confirmed.

***Meeting closed at 8:25pm***