



# Rawcliffe Parish Council

Fiona Vicary - Clerk to the Council  
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**Minutes of the Ordinary Meeting of Rawcliffe Parish Council held on Monday 4 July 2022 at 7.00pm Clifton Alliance Cricket Club, Shipton Road, York, YO30 5RF.**

## **Present**

Councillor N. Case (Chairman), Councillor S. Waudby, Councillor J. Kolton, Councillor A. Hagon, Councillor S. Rawlings and F. Vicary (Clerk)

No members of the public were present at the meeting.

## **33/2022. Apologies:**

a. To note apologies and reasons for absence

Councillor E. Thornton, Councillor M. Waudby and Councillor D. Smalley.

## **34/2022. To note any Declarations of Interest**

a. To approve Dispensation Requests

No dispensation requests submitted.

b. To note Declarations Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

None declared.

## **35/2022. Public Participation:**

No members of the public were present at the meeting.

## **36/2022. To receive report from Ward Councillors**

None received.

## **37/2022. Minutes**

a. To approve minutes of Rawcliffe Parish Council Meeting held 13 June 2022

***It was resolved*** to approve said minutes as a true and accurate record of the meeting of Rawcliffe Parish Council held 13 June 2022. The minutes were signed and dated by the Chairman.

## **38/2022. Planning**

a. To consider planning applications received

*Rawcliffe Parish Council considered the under-mentioned applications, received from City of York Council and reached the decision shown.*

**Application at:** 28 Westholme Drive York YO30 5TH

**For:** Single storey rear extension, front and rear dormers and porch to front.

**Application Ref No:** 22/01250/FUL

**Rawcliffe Parish Council decision:** B We have no objections

Rawcliffe Parish Council has no objections to this planning application.

**Application at:** 16 Manor Park Close York YO30 5UZ

**For:** Single storey rear extension

**Application Ref No:** 22/01165/FUL

**Rawcliffe Parish Council decision:** B We have no objections  
Rawcliffe Parish Council has no objections to this planning application.

**Application at:** 19 Eastholme Drive York YO30 5SU

**For:** Single storey side and rear extension

**Application Ref No:** 22/01228/FUL

**Rawcliffe Parish Council decision:** B We have no objections  
Rawcliffe Parish Council has no objections to this planning application.

**ii) CYC Decision notices:**

**Application at:** Public Open Space Manor Lane York

**For:** Fell 1no. Horse Chestnut; crown reduce 1no. Horse Chestnut protected by Tree Preservation Order no.124/1988.

**Application Ref No:** 22/01028/TPO

**TPO approved**

**b. To consider any other planning related matters**

None raised.

**39/2022. Councillor Activities**

**a. To note reports from outside bodies, councillor activities and training**

The Chairman and the Clerk met with the contractor working on the bike zone by the play area.

Councillor S. Waudby and Councillor A. Hagon met with the Clerk to hold an internal financial controls meeting. It was noted that no issues were raised.

**b. To consider any action required arising from item above**

None required.

**40/2022. Assets and Facilities**

**a. To provide an update on the 'bike zone' by the play area**

Work is almost complete. The contractor will quote for a bench to be installed where the old willow trees were. A picnic table may be installed at the bike zone at a later date.

**b. To consider matters related to any parish council asset**

The work to the Horse Chestnut trees by Manor Lane is scheduled to begin on 3 August 2022.

**c. To consider any action required arising from item above**

None.

**41/2022. Finance****a. To approve payments****INVOICES PRESENTED FOR PAYMENT 4/07/2022**

CLERK	SALARY	£	940.61
COMMUNITY ENVIRONMENT OFFICER	WAGES	£	820.63
RRA CARETAKER	WAGES	£	657.24
COMMUNITY ENVIRONMENT OFFICER COVER	WAGES	£	94.24
SMART PENSIONS	EMPLOYER CONTRIBUTIONS JULY PAY	£	23.53
SMART PENSIONS	EMPLOYEE CONTRIBUTIONS JULY PAY	£	39.21
F. VICARY	HOME OFFICE ALLOWANCE	£	30.00
F. VICARY	MILEAGE	£	34.20
I. NICHOLSON	WORK CLOTHES	£	53.00
SLEIGHTHOLM LANDSCAPES	GRASS CUTTING	£	225.60
659 CARS LTD	MONTHLY INVOICE	£	7.00
OH3 LTD	OCCUPATIONAL HEALTH REPORT	£	250.00
N. CASE	KRYSTAL HOSTING - WEBSITE HOSTING	£	119.00
CITY OF YORK COUNCIL	QUARTERLY WASTE REMOVAL CHARGE	£	152.32

**TOTAL****£ 3,446.58****NOTE: ITEMS MARKED IN BLUE - PAID BY BACS TRANSFER****NOTE: ITEMS MARKED IN GREEN- PAID BY DIRECT DEBIT****NOTE: ITEMS MARKED IN BLACK - PAID BY CHEQUE****INCOME**

CLIFTON WITHOUT PARISH COUNCIL	LITTER PICKER MAY 22 INVOICE	£	180.00
BARCLAYS BANK	GROSS INTEREST	£	5.42

**TOTAL****£ 185.42**

Invoices checked and approved by Councillor N. Case. ***It was resolved*** to settle the above accounts.

**b. To note the budget**

The budget was noted.

**c. To approve Bank Reconciliation Statement to 30 June 2022**

***It was resolved*** to approve the Bank Reconciliation Statement to 30 June 2022.

**42/2022. Employment and training****a. To consider any employment related issues**

Cover needs to be arranged for upcoming staff annual leave.

**43/2022. Policing and Security Matters****a. To consider any policing and security related issues**

The police report was noted.

**44/2022. Correspondence Received****a. To note all correspondence received and consider any necessary action**

Correspondence was noted.

**45/2022. To confirm date and time of next meeting**

The next Ordinary Meeting of Rawcliffe Parish Council be held on Monday 8 August 2022 commencing at 7:00pm at Rawcliffe Recreation Pavilion, St. Mark's Grove, Rawcliffe YO30 5TS.

***Meeting closed at 7:12 pm***