



Rawcliffe Parish Council

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Minutes of Ordinary meeting of Rawcliffe Parish Council held on Monday 20 August 2018 at 7.00pm St. Mark's Church Hall, Howard Drive, Rawcliffe YO30 5UZ

Present:

Councillor A. Dawes, Councillor S. Rawlings, Councillor S. Phillips, Councillor J. Cleaver, Councillor Ray Thompson, Councillor Emma Thornton, Councillor Alex Benjamin, Ward Councillor Sam Lisle and Nicola Moorcroft (Clerk)

Councillor A. Dawes Chaired this meeting in the absence of Councillor Case

54/2018. Apologies:

a. To Note Apologies and Approve Reasons for Absence

Councillor N. Case

Councillor D. Paterson

It was resolved to note all apologies and approve all reasons for absence.

55/2018. To Note any Declarations of Interest:

a. To Approve Dispensation Requests

No dispensation requests submitted.

b. To Note Declarations Interests not already declared under members Code of Conduct or members Register of Disclosable Pecuniary Interests

Councillor A. Dawes and Councillor S. Phillips declared an interest in matters relating to the Rawcliffe Recreation Association.

56/2018. To Receive Report from Ward Councillors

Councillor Sam Lisle provided a verbal report on the following matters:

Closure of one unit within Amelia House:

Planned closure of dementia unit at Amelia house, meetings with residents and concerned family members currently taking place.

Trees at junction of Eccles Close/Manor Lane:

CYC to destem to improve visibility/sightlines

Waste Collections:

Bin collections disrupted in some areas of the city due to staff shortages – recruitment ongoing.

Planning application - Grain store development:

Ward Committee and residents considered application for self-storage site inappropriate; planning permission refused.

57/2018. Public Participation:

There were no members of the public present at this meeting.

58/2018. Minutes

It was resolved to approve, as a true and accurate record of the minutes of the extraordinary meeting of Rawcliffe Parish Council held 30/07/2018 and the minutes of the ordinary meeting of Rawcliffe Parish Council held 20/08/2018; both sets of minutes were signed and dated by the Chairman.

59/2018. To Review and Approve GDPR Policies for Rawcliffe Parish Council:**a. GDPR - Security Incident Policy**

Draft document circulated prior to this meeting – members highlighted anomalies that required addressing.

It was resolved to defer approval of the document until September meeting of RPC (subject to amendments)

60/2018. Finance:**a. To Approve payments as detailed in Appendix 2 (a)****INVOICES PRESENTED FOR PAYMENT 20/08/2018**

RRA CARETAKER	WAGES	690.21
CLERK	SALARY	941.88
N. MOORCROFT	MILEAGE (62 MLS@ 0.45p PER MILE)	27.90
N. MOORCROFT	HOME OFFICE ALLOWANCE	30.00
LITTER PICKER	WAGES	655.21
SMART PENSIONS	EMPLOYER CONTRIBUTIONS (NM)	31.16
SMART PENSIONS	EMPLOYEE CONTRIBUTIONS (NM)	50.77
CLIFTON PCC	ROOM HIRE	25.00
659 CARS LTD	JULY INVOICE	10.00
PARK LANE PLAYGROUNDS	PLAY AREA INSPECTION AND REPORT	36.00
SLEIGHTHOLM LANDSCAPES	GRASS CUT MANOR LANE X3	306.00
SLEIGHTHOLM LANDSCAPES	TREE AT BILSDALE CL.	420.00
RRA	50% WASTE VESSEL	45.36
J. M. BUTLER	2ND PAYMENT BUILDING PROJECT	34034.40
TOTAL		<u>37303.89</u>

NOTE: ITEMS MARKED IN BLUE - PAID BY BACS TRANSFER

NOTE: ITEMS MARKED IN GREEN- PAID BY DIRECT DEBIT

NOTE: ITEMS MARKED IN BLACK - PAID BY CHEQUE

INCOME

BANK INTEREST	24.96
RRA PAYMENT RE: EXTENSION AND REFURB PROJECT	6667.00
TOTAL	<u>6,691.96</u>

b. To Approve Bank Reconciliation Statement to 31 July 2018

It was resolved to approve the Bank Reconciliation Statement to 31 July 2018.

61/2018. Planning:**a. To Consider planning applications received**

Rawcliffe Parish Council considered the under-mentioned application, received from City of York Council and reached the decision shown:

CYC Reference:	Address/ Description:	Rawcliffe Parish Council decision:
18/01647/FUL	24 Eva Avenue York YO30 5TY Single storey rear extension connecting to an existing detached garage and rear dormer and replacement roof tiles.	Rawcliffe Parish Council has no objections to this planning application.

b. To Consider any other planning related matters.
None raised.

62/2018. Rawcliffe Parish Council Initiatives:

a. To Receive and Update from Councillor Thompson re: extend and refurbish Rawcliffe Recreation

Councillor Thompson explained that the project as currently running almost 3 weeks behind contractual work schedule.

b. To Consider any further action required re: extension and refurbish Rawcliffe Recreation
It was resolved to delay next scheduled payment to J.M Butler until three quarters through scheduled work, as per contract.

c. To Receive and Update from Councillor Dawes re: Commemorative Beacon and associated event

Councillor Dawes presented attached document and provided a detailed report on the progress of arrangements for the WW1 Commemorative event.

d. To Consider action required re: re: Commemorative Beacon and associated event
It was resolved to approve publication/printing of one leaflet per household, subject to amendments made to front cover (highlighting local event in Rawcliffe) – to be distributed in October 2018.

63/2018. Employment and Training

a. To Approve Clerk's attendance at SLCC Regional Training Seminar (19 September 2018)

It was resolved to approve Clerk's attendance at SLCC Regional Training Seminar (19 September 2018) in Darlington

b. To Consider any further employment and training related issues

It was resolved that:

- Councillor S. Phillips and Councillor J. Cleaver attend the YLCA Developing Your Skills as a Councillor training event in York on 22 November 2018
- Councillor A. Dawes and 1 other attend the YLCA Training Conference event in York on 28 September 2018

64/2018. Assets and Facilities

a. To Consider matters relating the parish council play area and approve any action required.

July operational inspection highlighted need for replacement of bushes and shackles on play area swings – **it was resolved to** approve quote for said work by Park Lane Playgrounds.

b. To Consider matters related to any other parish council asset

None raised.

65/2018. Policing and Security Matters

a. To Note Neighbourhood Policing Team Report
Neighbourhood Policing Team Report for July 2018 noted.

b. To Consider communication from Lee Pointer re: Neighbourhood Policing Engagement with Parish Councils
Communications noted – ***it was resolved to*** take no further action.

c. To Consider any further security related issues
None raised.

66/2018. Correspondence Received:

a. To Note all correspondence received and consider any necessary action.

- YLCA White Rose Update August Edition (***received and circulated***)
- E-mails from Neighbourhood Policing Team (***received and circulated***)

It was resolved to take no further action.

67/2018. To Note matters for information and items for next monthly meeting agenda

None raised.

68/2018. To Confirm date and time of next meeting:

Ordinary Meeting of Rawcliffe Parish Council to be held on **Monday 10 September 2018** commencing at 7pm in St. Mark's Church Hall, Howard Drive, Rawcliffe YO30 5UZ

Meeting closed at 8.35pm