



Rawcliffe Parish Council

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Minutes of Ordinary meeting of Rawcliffe Parish Council held on Monday 14 November 2016 at 7.00pm St. Mark's Church Hall, Howard Drive, Rawcliffe YO30 5UZ

Present:

Councillor N. Case (Chairman), Councillor D. Paterson, Councillor S. Rawlings, 3 members of the public, Ward Councillor Sam Lisle and Nicola Moorcroft (Clerk)

98. Apologies:

a. To Receive Apologies and Reasons for Absence:

Councillor J. Cleaver
Councillor S. Phillips
Councillor A. Dawes

It was resolved to approve all apologies and reasons for absence and to defer the signing of statutory declaration of acceptance of office form for Councillor S. Phillips until before or at December meeting of Rawcliffe Parish Council.

b. To Update members re: recent councillor vacancies

- Mr John Cleaver was elected unopposed as a councillor to Rawcliffe Parish Council
- Three vacancies currently exist to be filled using co-option.

c. To Consider Request from Councillor S. Rawlings

It was resolved that Councillor Rawlings be permitted to attend parish council meetings when available due to his role with CYC and meetings therein.

99. To Note any Declarations of Interest:

a. To Approve Dispensation Requests

No dispensation requests submitted

b. To Note Declarations Interests not already declared under members Code of Conduct or members Register of Disclosable Pecuniary Interests

None declared

100. To Approve Minutes of the Meeting of Rawcliffe Parish Council held 10/10/16

It was resolved to approve said minutes as a true and accurate record of the meeting held 10/10/16; signed and dated by the Chairman

101. To Receive Report from Ward Councillor(s)

Ward Councillor Sam Lisle gave a verbal report on the following issues:

Water Treatment Plant:

Meeting arranged; Yorkshire Water has agreed to meet with parish representatives, Ward Councillors and Julian Sturdy MP by way of a compromise to the request for a public meeting. Meeting to be held 24/11/16

Burial Provision:

Not considered within planning development process but 'open space' provision and only when need is identified.

Local Plan

CYC currently looking through all responses to recent consultation; Mid-year population figures and recently announced MOD plans for redeployment will have an impact on local plan, to be submitted March 2017

Additional Streetlight behind Rawcliffe Recreation Pavilion

CYC currently evaluating costings

102. Public Participation

Residents raised concerns regarding revised planning application for development at 42 Florence Grove; although size of development significantly reduced. Highlighted risk of flooding (due to high water table in the area), the inaccuracies provided in the planning application and CYC apparent disregard for National Planning Policy Guidance for Zone 3 flood risk areas.

103. To Approve Co-option of suitable qualifying candidates to Rawcliffe Parish Council

No candidates available for co-option

104. Planning:

a. To Consider planning applications received:

Rawcliffe Parish Council considered the under-mentioned application, received from City of York Council and reached the decision shown:

CYC Reference	Address/ Description	Rawcliffe Parish Council Decision:
16/02440/FUL	38 Kentmere Drive York YO30 5SY Single storey side and rear extensions and roof extensions including raising of ridge and dormer window to rear	This parish council has no objections to this planning application
16/02463/FUL	4 Marlborough Close York YO30 5WA Single storey rear extension	This parish council has no objections to this planning application

16/02378/FUL	9 Manor Park Road York YO30 5UB Single storey side extension including dormer to rear and replacement detached garage (revised scheme)	This parish council has no objections to this planning application
16/02317/FUL	31 Byron Drive York YO30 5SN Single storey rear and side extensions	This parish council has no objections to this planning application
16/02479/FUL	33 Morehall Close York YO30 4WA Conservatory to rear	This parish council has no objections to this planning application
16/02064/FUL	42 Florence Grove Single storey rear extension (revised scheme)	<p>Rawcliffe Parish Council reiterates its strong objection to this planning application on the following planning grounds:</p> <ul style="list-style-type: none"> • This area of Rawcliffe is a high flood risk area Zone 3 (reference Environment Agency Flood Mapping) which requires (according to National Planning Policy Guidance) a site specific flood risk assessment. The Flood Risk assessment supplied with the application stating <i>'The property is not within the known flood risk area of Rawcliffe'</i> which in turn renders the Flood Risk Assessment unfit for purpose. • Such a development will exacerbate such flooding risks to surrounding properties. • It is considered that the detailed history of flooding in this area be considered in conjunction with the substantial planning objections

b. To Consider any other planning related matters

None raised.

c. To Consider CYC Sex Establishment Licensing Policy Consultation.

It was resolved that the content of the consultation had no impact on Rawcliffe, therefore no response would be forwarded by Rawcliffe Parish Council. It would however, seek clarification of clause 4.26 with regarding reference to 11 consecutive dates.

105 Updates and Information:

a. To Receive update re: next newsletter:

Suggested articles for next newsletter:

- OCAY
- Yorkshire Water /Water Treatment Plant update
- Update on outdoor gym project
- Dog waste toxicology article
- Promotion for Community Messaging
- Funding articles
- Spending projects and precept 2017/2018

It was resolved that the newsletter be ready for Spring distribution.

b. To Consider arrangements for next Rawcliffe Parish Council walkabout

It was resolved not to hold a Walkabout in the current month.

c. To Note Reports from outside bodies, Councillor Activities and training and consider any action required.

No reports available

d. To Receive update re: Yorkshire Water Sewage Plant/ Public Meeting

See earlier Item 101

e. To Receive update re: Lease to RRA

No further information available

f. To Consider dates for Parish Council meetings in 2017

It was resolved that Rawcliffe Parish Council will meet every second Monday of each month in 2017 except for April and July on which it will meet on the first Monday of the month.

106. Finance:

a. To Consider donation to Royal British Legion:

It was resolved to grant an additional amount (£23) to Royal British Legion for the 2016 Poppy Appeal.

b. To Approve payments as detailed in Appendix 2 (a)

INVOICES PRESENTED FOR PAYMENT 14/11/2016

RRA CARETAKER	SALARY	610.70
LITTER PICKER	SALARY	538.12
CLERK	SALARY	1073.33
	MILEAGE (58 MLS@ 0.45p PER MILE)	26.10
	HOME OFFICE ALLOWANCE	30.00
SMART PENSIONS	EMPLOYER CONTRIBUTIONS (NM/JN)	24.83
SMART PENSIONS	EMPLOYEE CONTRIBUTIONS (NM/JN)	41.38
CLIFTON PCC	ROOM HIRE	25.00
SIX FIVE NINE CARS LTD	SEPT INVOICE	41.00
SIX FIVE NINE CARS LTD	OCTOBER INVOICE	58.00

RRA	50%WASTE VESSEL	43.48
SLEIGHTHOLM LANDSCAPES	GRASS CUT X 2	204.00
ROSPA	ANNUAL SAFETY INSPECTION	79.80
CYC	ANNUAL LAND RENT	10.00
PARK LANE PLAYGROUNDS	QUART. INSPEC. AND REPORT	36.00
ICO	ANNUAL REGISTRATION	35.00
ROYAL BRITISH LEGION	POPPY WREATH AND DONATION	50.00
TOTAL		2926.74

NOTE: ITEMS MARKED IN BLUE - PAID BY BACS TRANSFER

NOTE: ITEMS MARKED IN GREEN- PAID BY DIRECT DEBIT

INCOME

YLCA REINBURSEMENT FOR CONFERENCE CANCELLATION	240
TOTAL	240.00

It was resolved to settle all above accounts with immediate effect.

Bank statements checked and approved by Councillor D. Paterson

b. To Note budget situation as detailed in Appendix 2 (b)

Budget situation to end of Month 8 October noted.

c. To Note Monthly Bank Reconciliation Statement

Bank Reconciliation Statement to 31/10/2016 noted.

e. To Consider grant applications received

None received

f. To Consider suggestions for 2016/2017 budget:

None raised; draft budget to be presented to council at December meeting for consideration.

g. To Consider arrangements for quarterly internal financial checks as required by Financial Regulations:

It was resolved that such be added to December agenda to finalise arrangements.

h. To Consider annual subscription to CPRE

It was resolved to subscribe to CPRE (Campaign for the Protection of Rural England) for one year. Subscription relevance to parish council remit to be assessed at the end of the year.

107. Rawcliffe Parish Council Initiatives:

a. To Note Minutes of Transport Advisory Committee held 24/10/2016

Minutes of Transport Advisory Committee held 24/10/2016 noted

b. To Consider Recommendations from Transport Advisory Committee

It was resolved that the sum of £500 be used by the Transport Advisory Committee for production and distribution of specific topic newsletter.

c. To Receive further information re: Community Orchard

No further information available

d. To Receive further information re: VAS speed signs

No further information available

e. To Receive further information re: Christmas lighting A19/Shipton Road

No further information available

f. To Receive and Consider Information re: Outdoor Gym Project

It was resolved that Rawcliffe Country Park be considered as an area to house outdoor gym equipment; CYC (Parks and Open Spaces) be contacted for information regarding use of the land.

108. Employment and Training

a. To Consider arrangements for staff annual appraisals

It was resolved that Councillor N. Case and Councillor A. Dawes undertake appraisals for all employees prior to approval of budget for 2017/18; dates and venue to be confirmed

b. To Consider any employment related issues

None raised.

109. Assets and Facilities

a. To Consider matters relating the parish council play area:

None raised.

b. To Consider matters related to any other parish council asset:

None raised

c. To Consider action re: Clifton Without and Rawcliffe allotment lease

- Approval, in principal, of the new heads of terms communicated to NHS solicitor.
- Rawcliffe Parish Council solicitor engaged to evaluate lease when such is made available.
- Awaiting response from Clifton Without Parish Council regarding shared costs for legal work related to this lease.

110. Policing and Security Matters

a. To Note Neighbourhood Policing Team Report

Neighbourhood Policing Team Report for October 2016 noted.

b. To Consider any further security related issues

None raised.

111. To Note Correspondence Received:

All correspondence circulated electronically; no further action required.

112. To Confirm date and Time of next meeting:

Resolved that the next ordinary meeting of Rawcliffe Parish Council be held on **Monday 12 December 2016** commencing at 7pm in St. Mark's Church Hall, Howard Drive, Rawcliffe YO30 5UZ

Meeting closed at 9.10pm