



Rawcliffe Parish Council

Fiona Vicary - Clerk to the Council
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Minutes of Ordinary meeting of Rawcliffe Parish Council (RPC) held on Monday 11 March 2019 at 7.00pm Rawcliffe Recreation (Bob Eccles) Pavilion, St. Mark's Grove, Rawcliffe YO30 5TS

Present:

Councillor N. Case (Chairman), Councillor A. Dawes, Councillor S. Rawlings, Councillor J. Cleaver, Councillor D. Paterson, Councillor R. Thompson, Councillor E. Thornton, Councillor A. Benjamin, Ward Councillor Peter Dew and Nicola Moorcroft (Clerk)

At the start of the meeting, Councillor D. Paterson gave a short presentation regarding Nicola Moorcroft leaving her position of Clerk to the Council/RFO and gave thanks on behalf of the Parish Council for Nicola's hard work over the last 10 years.

158/2019. Apologies:

a. To Note Apologies and Approve Reasons for Absence
Councillor S. Phillips

It was resolved to note all apologies and approve all reasons for absence.

159/2019. To Note any Declarations of Interest:

a. To Approve Dispensation Requests
No requests received.

b. To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests
None declared.

160/2019. To Receive Report from Ward Councillors

Councillor Peter Dew provided a verbal report on the following matters:

Land to rear of 246 Shipton Road.

2A Bus Service:

The evening bus service has been running since October but is not particularly well used. Local people should be encouraged to use the service more, if the service is to continue.

A1237:

The next roundabout to be improved will be Monks Cross/North Lane followed by Clifton Moor. A fourth arm will be added to the Clifton Moor roundabout to allow for the potential nearby housing development.

Funding:

Waiting to hear about potential national funding to create a dual carriageway for Hopgrove /Shipton Road. This is an expensive section so also looking into the alternative revamp of a bridge/cycle/pedestrian track over the River Ouse.

Water Treatment Plant:

Extensive new treatment regime has been agreed.

161/2019. Public Participation:

There were 6 members of the public present at this meeting.

Local residents raised concerns about the increased flood risk with the planning application for 246 Shipton Road and requested support from Rawcliffe Parish Council. Councillor D. Paterson advised the residents to contact the relevant Planning Officer at City of York Council with their concerns. Councillors reiterated that enforcement issues must be dealt with by the relevant department at City of York Council.

The representative from the RRA spoke for the funding application for a new grass cutter/ride on mower. The RRA's existing mower will be traded in against the cost of a new mower. RRA will contribute 50% of the cost and are requesting a grant from Rawcliffe Parish Council for the remaining 50%.

162/2019. Minutes

a. To Approve Minutes of Ordinary Meeting of Rawcliffe Parish Council Meeting held 11/02/19

It was resolved to approve said minutes as a true and accurate record of the meeting of Rawcliffe Parish Council held 11/02/2019; signed and dated by the Chairman.

b. To Approve Minutes of the Extra Ordinary Meeting of Rawcliffe Parish Council Meeting held 25/02/19

It was resolved to approve said minutes as a true and accurate record of the Extra Ordinary meeting of Rawcliffe Parish Council held 25/02/2019; signed and dated by the Chairman.

163/2019. Planning:

a. To Consider planning applications received (Appendix 1)

Rawcliffe Parish Council considered the under-mentioned application, received from City of York Council and reached the decision shown:

CYC Reference:	Address/ Description:	Rawcliffe Parish Council decision:
19/00393/TPO	32 Fylingdale Avenue York YO30 5FW Fell Robina tree protected by Tree Preservation	Rawcliffe Parish Council objects to this planning application on the following planning grounds: - Unless a suitably qualified tree officer undertakes the appropriate report, which concludes that this tree is a substantial safety risk or diseased; this parish council considers that this mature and well-established should remain. - Landowners must source alternative methods of managing the natural growth in this confined

CYC Reference:	Address/ Description:	Rawcliffe Parish Council decision:
		space.
19/00347/FUL	Land To Rear Of 246 Shipton Road Rawcliffe York Erection of single storey detached dwelling elevated above ground level with access from Rawcliffe Croft	Rawcliffe Parish Council strongly objects to this planning application on the following planning grounds: In conjunction to previous comments regarding development on this site (January 2018), Rawcliffe Parish Council considers that: The development will increase the flood risk to neighbouring properties. The size mass and scale of the proposed development is inappropriate for the site and will impact greatly on the amenity of surrounding properties. The applicant has evidenced installation of the Clifton Ings Flood Alleviation Barrier Scheme as a material consideration – this scheme has yet to receive planning consent and is therefore irrelevant.
19/00180/FUL	14 Stubden Grove York YO30 4UY Single storey front and rear extensions	Rawcliffe Parish Council has no objections to this planning application.
19/00164/FUL	6 Doe Park York YO30 4UQ Two storey rear extension after demolition of existing conservatory	Rawcliffe Parish Council has no objections to this planning application.

b. To Consider any other planning related matters.

CYC Decision notices

Application at: 114 Shipton Road Rawcliffe York YO30 5RN

For: Single storey rear extension.

Application Ref No: 18/02873/FUL

Application approved

Application at: Unit 1 Hurricane Way York YO30 4XU

For: External works including alterations to shopfront including new glazing, roof and improved entrance. Erection of sub-station to the rear and alterations to car park layout.

Application Ref No: 18/02271/FUL

Application approved

164/2019. Employment and Training

a. To Approve the appointment of Mrs Fiona Vicary as Clerk to Rawcliffe Parish Council/RFO
It was resolved to approve the appointment of Mrs Fiona Vicary as Clerk to Rawcliffe Parish Council/RFO.

b. To Consider any further employment related issues

All equipment required for the office and for the Clerk to work effectively will be assessed and purchased as per the agreed budget set at the Ordinary Meeting of the Council held on 11/02/2019.

165/2019. Assets and Facilities**a. To Consider matters related to Rawcliffe Parish Council play area**

It was noted that the gate has been repaired.

b. To Consider quotes for work to trees at Rawcliffe Recreation ground

Quotes were not available at the time of the meeting.

c. To Note 'snagging issue' relating to work to Rawcliffe Recreation Pavilion and associated final payment to J.M. Butler Ltd.

The 'snagging issue' is still outstanding and will be resolved shortly. Councillor R. Thompson will notify the Clerk when complete, and the outstanding payment will be made to J.M. Butler Ltd.

d. To Consider matters related to any other parish council asset

None raised.

166/2019. Finance:**a. To Approve payments as detailed in Appendix 2****INVOICES PRESENTED FOR PAYMENT 11/03/2019**

RRA CARETAKER	WAGES	577.03
CLERK	SALARY	1135.36
N. MOORCROFT	MILEAGE (82 MLS@ 0.45p PER MILE)	36.90
N. MOORCROFT	HOME OFFICE ALLOWANCE	30.00
N. MOORCROFT	LITTER GRABBERS	15.99
N. MOORCROFT	BIN BAGS	25.75
LITTER PICKER	WAGES	558.71
SMART PENSIONS	EMPLOYER CONTRIBUTIONS (NM/PW)	36.81
SMART PENSIONS	EMPLOYEE CONTRIBUTIONS (NM/PW)	60.76
659 CARS LTD	FEBRUARY INVOICE	12.00
J.M BUTLER FINAL PAYMENT	RAWCLIFFE RECREATION PAVILION PROJECT	230.38
PARK LANE PLAYGROUNDS	GATE REPAIR	312.00
TOTAL		3031.69

NOTE: ITEMS MARKED IN BLUE - PAID BY BACS TRANSFER

NOTE: ITEMS MARKED IN GREEN- PAID BY DIRECT DEBIT

NOTE: ITMES MARKED IN BLACK - PAID BY CHEQUE

INCOME

TOTAL

NIL

It was resolved to settle all the above accounts with immediate effect, with the exception of the payment to J.M Butler, which will be paid in accordance with item 165/2019 (c).

Invoices checked and approved by Councillor D. Paterson prior to this meeting.

b. To Note budget situation as detailed in Appendix 3

List of Income and expenditure as against the budget figures to end of Month 11 noted.

c. To Approve Bank Reconciliation Statement to 28 February 2019 (Appendix 4)

It was resolved to approve the Bank Reconciliation Statement to 28 February 2019 as against the relevant bank statement and cash book entries checked by Councillor E. Thornton.

d. To Consider funding application from NOG – for Orchard at Landalewood Road open space

It was resolved not to approve the funding application as:

- the funding application lacked evidence of significant consultation with residents.
- there is a lack of evidence that work undertaken by NOG to the orchard at the rear of the school has met the standard requested by the Parish Council.
- the amount requested was substantial in terms of the cost and could not be justified at this time.

Councillor S. Rawlings recommended that as the scheme might be favourable, the Parish Council could possibly look at the scheme again later in the year, for example in September 2019.

e. To Consider funding application from RRA – ride on mower

It was resolved that to approve the funding application in principle subject to:

- the RRA providing evidence of best value to enable Rawcliffe Parish Council to make an informed decision.

167/2019. Councillor Activities:

a. To Note reports from outside bodies, councillor activities and training

Nothing reported.

b. To Consider any action required arising from Item 167(a)

None raised.

168/2019. Policing and Security Matters

a. To Note Neighbourhood Policing Team Report

Neighbourhood Policing Team Report and additional information for February 2019 noted.

b. To Consider any further security related issues

General discussion regarding police numbers and lack of information on outcomes, encouraging residents to report crime and publishing crime figures.

169/2019. Correspondence Received:

a. To Note all correspondence received and consider any necessary action.

None received.

170/2019. To Note matters for information and items for next monthly meeting agenda

- To update the bank mandate to reflect the change of Clerk plus any other changes required to the bank mandate.
- To approve the new Clerk's employment contract.
- Councillor E. Thornton raised concerns about potential 'land grabbing' on the left between the substation and the scout hut. This will be followed up by Parish Councillors.
- To consider revisiting the employment panel guidelines.

- e. Local election nomination packs were handed out to all interested parties. Clerk to collate electoral roll numbers and send to Parish Councillors. It was recommended that nomination papers are taken to CYC for checking, prior to submission.

171/2019. To Confirm date and time of next meeting:

It was resolved that the next ordinary meeting of Rawcliffe Parish Council be held on Monday 8 April 2019 at 7pm in Rawcliffe Recreation Pavilion, St. Marks Grove, Rawcliffe.

This will be preceded by the Annual Parish Meeting which will be held on Monday 8 April 2019 at 6:30pm in Rawcliffe Recreation Pavilion, St. Marks Grove, Rawcliffe.

Meeting closed at 8.45pm