



Rawcliffe Parish Council

Fiona Vicary - Clerk to the Council
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Minutes of Ordinary meeting of Rawcliffe Parish Council (RPC) held on Monday 8 April 2019 at 7.00pm Rawcliffe Recreation (Bob Eccles) Pavilion, St. Mark's Grove, Rawcliffe YO30 5TS

Present:

Councillor N. Case (Chairman), Councillor A. Dawes, Councillor S. Rawlings, Councillor R. Thompson, Councillor J. Cleaver, Councillor A. Benjamin, Councillor E. Thornton and Fiona Vicary (Clerk)

172/2019. Apologies:

a. To Note Apologies and Approve Reasons for Absence

Councillor D Paterson, Councillor S. Phillips

It was resolved to note all apologies and approve all reasons for absence.

173/2019. To Note any Declarations of Interest:

a. To Approve Dispensation Requests

No requests received.

b. To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

None declared.

174/2019. To Receive Report from Ward Councillors

Councillor Stuart Rawlings gave a verbal report on the following matters:

All remaining ward funding allowance has now been spent for this year, for example on road patching.

Cllr Rawlings has raised the issues with the Eastholme Drive roundabout with City of York Council. City of York Council are considering implementing a yellow box junction at Manor Lane to try and ease traffic problems.

The ward has paid for the path to the Care Home to Clifton Moor to be repaired. This work is expected to start during April.

The storage unit on Water Lane has been given planning permission on appeal.

175/2019. Public Participation:

There were no members of the public present at this meeting.

176/2019. Minutes

- a. To Approve Minutes of Ordinary Meeting of Rawcliffe Parish Council Meeting held 11/03/19

It was resolved to approve said minutes as a true and accurate record of the meeting of Rawcliffe Parish Council held 11/03/2019; signed and dated by the Chairman.

Action: Clerk to send Councillors a copy of the last Park Lane Playgrounds invoice.

177/2019. Planning:

- a. To Consider planning applications received (Appendix 1)

Rawcliffe Parish Council considered the under-mentioned application, received from City of York Council and reached the decision shown:

CYC Reference:	Address/ Description:	Rawcliffe Parish Council decision:
19/00467/FUL	30 Landalewood Road York YO30 4SX Single storey rear extension	Rawcliffe Parish Council has no objections to this planning application.

- b. To Consider any other planning related matters

ii) CYC Decision notices:

Application at: 32 Fylingdale Avenue York YO30 5FW

For: Fell Robina tree protected by Tree Preservation

Application Ref No: 19/00393/TPO

Application approved

178/2019. Employment and Training

- a. To Approve the employment contract, including terms and conditions of employment for the new Clerk/RFO

It was resolved to approve the employment contract, terms and conditions. The contract was signed and dated by the Chairman.

179/2019. Assets and Facilities

- a. To Provide an update on the 'snagging issue' relating to work to Rawcliffe Recreation Pavilion and associated final payment to J.M. Butler Ltd

The snagging issue has been resolved and payment has been sent.

- b. To Consider the purchase of a new commercial waste bin and storage arrangements

It was resolved to delegate the purchase of a new commercial bin to the Clerk, with agreement from the Chairman. **Action:** Clerk

- c. To Consider the requirements for additional litter bins and recycling bins

To be discussed at the next meeting.

- d. To Consider the renewal of membership of YLCA

Agreed as per budget item.

- e. To Consider affiliation with York Bus Forum

Agreed as per budget item.

- f. To Provide an update on defibrillators

Position of defibrillator to be investigated and agreed. To be discussed at the next meeting.

Action: Clerk to investigate process of adopting the red phone box.

g. To Consider the issue of a blocked Public Right Of Way connecting Manor Lane and Rawcliffe/Green Lane

There is a blocked Public Right Of Way by the sub station towards Rawcliffe Lane. **It was resolved** to try to open up the footpath. **Action:** Clerk to contact City of York Council.

h. To Consider the current sum insured package for the Parish Council

It was resolved that the current sum insured package is in line with the current requirements for the Parish Council.

i. To Consider matters related to any other parish council asset

None.

180/2019. Finance:

a. To Approve payments as detailed in Appendix 2

INVOICES PRESENTED FOR PAYMENT 8/04/2019

RRA CARETAKER	WAGES	£ 577.03
CLERK	SALARY	£ 888.80
F.VICARY	MILEAGE (48 MLS@ 0.45p PER MILE)	£ 21.60
F.VICARY	MILEAGE (4 MLS@ 0.20p PER MILE)	£ 0.80
F.VICARY	HOME OFFICE ALLOWANCE	£ 30.00
F.VICARY	BIN BAGS	£ 19.18
LITTER PICKER	WAGES	£ 571.06
SMART PENSIONS	EMPLOYER CONTRIBUTIONS (FV/PW)	£ -
SMART PENSIONS	EMPLOYEE CONTRIBUTIONS (FV/PW)	£ -
659 CARS LTD	MARCH INVOICE	£ 14.00
N.CASE – LAPTOP		£ 314.97
N.CASE – PRINTER		£ 149.38
N.CASE – LAPTOP BAG		£ 20.00
N.CASE – MICROSOFT OFFICE		£ 229.24
N.CASE – GIFF GAFF MOBILE CREDIT		£ 10.00
HMRC PAYE+ NI JAN-MAR		£ 1,832.41
YLCA		£ 892.00
YORK BUS FORUM		£ 10.00

TOTAL

£ 5,580.47

NOTE: ITEMS MARKED IN BLUE – PAID BY BACS TRANSFER

NOTE: ITEMS MARKED IN GREEN- PAID BY DIRECT DEBIT

NOTE: ITMES MARKED IN BLACK – PAID BY CHEQUE

INCOME

TOTAL

NIL

It was resolved to settle all the above accounts with immediate effect

b. To Note budget situation as detailed in Appendix 3

Budget not presented.

c. To Approve Bank Reconciliation Statement to 31 March 2019 (Appendix 4)

It was resolved to approve the bank balances. The bank reconciliation statement was not presented.

d. To Approve the change of bank mandate, correspondence address and list of authorised signatories

It was resolved to approve the change of bank mandate, correspondence address and list of authorised signatories.

e. To Approve the change of Smart Pension Administrator(s)

It was resolved to approve Fiona Vicary (Clerk) and Cllr Case as new Smart Pension Administrators.

181/2019. Councillor Activities:

a. To Note reports from outside bodies, councillor activities and training.

Cllr Thompson confirmed that the RRA's tractor is now working.

b. To Consider any action required arising from Item 181(a).

Purchase of a new mower to be considered at the next meeting.

182/2019. Policing and Security Matters

a. To Note Neighbourhood Policing Team Report

Neighbourhood Policing Team Report for March 2019 noted.

b. To Consider any further security related issues

Any security or safety related issues relevant to the Rec will be forwarded to the RRA.

183/2019. Correspondence Received:

a. To Note all correspondence received and consider any necessary action.

- Scope textile recycling bank locations request. **Action:** Clerk to recommend Rec car park.

184/2019. To Note matters for information and items for next monthly meeting agenda

- To update the grant funding application form. Action: Cllr Benjamin

185/2019. To Confirm date and time of next meeting:

It was resolved that the Annual Meeting of Rawcliffe Parish Council be held on Monday 8 April 2019 at 7pm in Rawcliffe Recreation Pavilion, St. Marks Grove, Rawcliffe.

Meeting closed at 8.35pm